



BOARD OF TRUSTEES

Regular Session Agenda

Monday, June 15, 2026

5:00 p.m.

Erie Community Library

400 Powers Street, Erie, CO 80516

This is also streamed virtually by GoToMeeting.

The meeting can be viewed from your computer, tablet, or smartphone.

<https://www.mylibrary.us/hpldboardmeetings>. To view the Board meeting online, use this link and select the date of the meeting you want to join. If you have public comments, you may submit questions at the time of signing up for the meeting. All participants will be muted.

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<https://global.gotomeeting.com/install/399313765>

If you wish to address the Board via Public Comment, please attend the meeting in person. If you are unable to attend in person, you can submit public comments to the Board prior to the Board meeting via Formstack: https://hpld.formstack.com/forms/board_questions

The High Plains Library District Board may take action on any of the following agenda items as presented or modified prior to or during the meeting, and items necessary or convenient to effectuate the agenda items.

1.0 OPENING OF MEETING

- 1.1 Roll Call and Pledge of Allegiance
- 1.2 Approval of Agenda
- 1.3 Approval of Consent Agenda
 - a. May 18, 2026 Regular Session Meeting Minutes
- 1.4 The Good We Do
- 1.5 Public Comment

2.0 ITEMS FOR INFORMATION/ACTION

- 2.1 Annual Comprehensive Financial Report (Action) Natalie Wertz, HPLD Finance Manager, and Alanna Moses, Anderson & Whitney
- 2.2 Hudson IGA Update (Information) - Dr. Matthew Hortt, HPLD Executive Director
- 2.3 Trustee Recruitment Update (Information) - Dr. Matthew Hortt, HPLD Executive Director
- 2.4 Policies Update (Action) - Dr. Matthew Hortt, HPLD Executive Director
 - a. Smoking Policy
- 2.5 Strategic Plan Updates (Information) - Dr. Matthew Hortt, HPLD Executive Director
 - a. Construction Updates
 - b. Workforce Development
 - c. Literacy

3.0 DIRECTORS REPORT

- 3.1 Review Draft Agenda – Dr. Matthew Hortt, HPLD Executive Director
 - a. July 20, 2026 RS
- 3.2 District Updates – Dr. Matthew Hortt, HPLD Executive Director

4.0 BOARD COMMENTS

- 4.1 Chair Report
- 4.2 Vice-Chair
- 4.3 Secretary/Treasurer
- 4.4 Committees
- 4.5 Other Board Members

5.0 ADJOURNMENT

Upcoming meetings:

July 20, 2026 at 5:00p.m.: HPLD Board of Directors Meeting - Regular Session
LINC Library Innovation Center, 501 8th Avenue, Greeley, CO 80631



BOARD OF TRUSTEES

Regular Session Minutes

Monday, May 18, 2026

5:00 p.m.

LINC Library Innovation Center

501 8th Avenue, Greeley, CO 80631

1.0 OPENING OF MEETING AT 5:01PM

1.1 Roll Call and Pledge of Allegiance

All Trustees were Present unless noted:

Chair Michael Wailes

Vice-Chair Deana Lemos-Garcia

Secretary/Treasurer Lisa Taylor arrived at 5:04pm

Trustee Jenna Evans

Trustee Gerri Holton

Trustee Patty Bodwell

Quorum was established.

Also Attending were:

Legal Counsel Bill Garcia

HPLD Staff: Eric Ewing, Natalie Wertz, Dt. Matthew Hortt and Kim Parker

Guest: Quentin Rockwell

Chair Wailes read the following statements into record:

High Plains Library District is dependent on the trust of its community to successfully achieve its mission. Therefore, it is crucial that all Trustees conduct business on behalf of the High Plains Library District with the highest level of integrity, truth, and honor, avoiding any impropriety or the appearance of impropriety.

At HPLD, we ASPIRE to help build community and be a valued community resource.

1.2 Approval of Agenda

MOTION to approve the agenda: Vice-Chair Deana Lemos-Garcia

SECOND: Trustee Patty Bodwell

DISCUSSION: None

VOTE: 4:0

Secretary/Treasurer Lisa Taylor arrived at 5:04pm

- 1.3 Approval of Consent Agenda
- a. April 20, 2026 Regular and Executive Sessions Meeting Minutes
MOTION to approve the consent agenda: Vice-Chair Deana Lemos-Garcia
SECOND: Trustee Jenna Evans
DISCUSSION: None
VOTE: 5:0

- 1.4 The Good We Do
Rather than reporting on accomplishments that have been made, Dr. Hortt reported on what the District is currently doing and will be doing. Today is the official start to the Summer Reading Adventure. The theme is *Unearth the Story*, and it is a super exciting time of the year.

- 1.5 Public Comment
No public comment

2.0 ITEMS FOR INFORMATION/ACTION

- 2.1 Salary Survey (Information) - Dr. Matthew Hortt, HPLD Executive Director & Eric Ewing, Associate Director of Human Resources
A salary consultant was brought in to look at market rates to ensure that HPLD is competitive. The result of the survey was a 7.3% increase across the board, which went into effect on April 12th. Because the increase was within the budgeted amount, the Board does not need to take action.
Secretary/Treasurer Lisa Taylor thanked Eric Ewing for taking the time to make sure the District retains employees and stays competitive.
For Information Only. No Action Needed.
- 2.2 Executive Director Performance Review/Salary (Action) - Eric Ewing, Associate Director of Human Resources
Eric Ewing announced that at the last board meeting's Executive Session, Trustees discussed Dr. Hortt's salary and requested to add a vote to this meeting.
MOTION to approve the updated salary of \$213,900 per year for the Executive Director effective on April 12th: Secretary/Treasurer Lisa Taylor
SECOND: Trustee Patty Bodwell
DISCUSSION: None
VOTE: 5:0
- 2.3 Proposed Member IGA Additional Language (Action) - Dr. Matthew Hortt, HPLD Executive Director
This discussion started with the legal action by Lochbuie toward Hudson. Legal Counsel's advice was to add a *No Third Party Clause* to the Inter-Governmental Agreements, and the change was drafted and approved by Legal Counsel, and then the Board gave direction to move forward with it. A letter to each of the Member Libraries has been drafted and approved by Legal Counsel. Dr. Hortt and the trial attorney who helped the District, meet with representatives from Hudson on Friday and will start taking it to each Member town board. The feedback from Hudson was that they recommend making it a separate section, rather than a *Whereas* statement, so that change will be made. Trustee Gerri Holton suggested that a due date is added to the letter.

Staff recommend that the board approve the letter and provide direction for the letter to be sent out.

MOTION to approve the IGA additional language as amended with a 60-day timeline:

Trustee Gerri Holton

SECOND: Vice-Chair Deana Lemos-Garcia

DISCUSSION: None

VOTE: 5:0

2.4 Data Dashboard (Information) - Dr. Matthew Horts, HPLD Executive Director

As part of the Building a Better Organization initiative, an Impact Analysis Data Dashboard has been created that uses the data from the Public Library Annual Report and includes historical data from HPLD's Gather, Get, Grow categories. Dr. Horts presented the report and explained the figures.

For Information Only. No Action Needed.

2.5 IMLS Funding Update (Information) - Dr. Matthew Horts, HPLD Executive Director

Federal funds for libraries are distributed through the Institute of Museum and Library Services; and in Colorado, the funds go to the Colorado State Library and then grants to libraries come from the state budget. Last year, there were changes in the IMLS including changes in leadership, and the White House proposed that all funding to IMLS be dropped this year. However, that was overturned, and Congress not only matched last year's budget but also increased it by \$1,400,000, making the total \$212,500,000.

For 2027, the proposed federal budget again eliminated IMLS funding and only included \$6,000,000 to wind down the agency. There has been an effort from libraries to advocate for Congress to act, and HPLD staff sent a letter of support to the federal representatives.

For Information Only. No Action Needed.

2.6 Strategic Plan Updates (Information) - Dr. Matthew Horts, HPLD Executive Director

a. Construction Updates

The Library & Archive and DSS Expansion has received temporary occupancy, furniture has been installed, and punch list items are being worked on. Marketing is putting together the flyers for the grand opening, which is tentatively planned for June 27th.

In Mead, drywall and the exterior soffit are almost complete, and the ladders up to the roof have been started. It is expected to be completed in August, with an open date in September or October.

b. Workforce Development

The vehicle is still in a holding pattern, and test stops continue to be done. Interviews were done and a job offer has been made for a Workforce Librarian, and they will be working with the Pop-Up team until the vehicle has arrived.

c. Literacy

ReadCon had 90 attendees and got very positive feedback.

As was mentioned earlier, today is the first day of the Summer Reading Adventure. The Signature Author Event with Danny Trejo that will take place on August 15th is moving forward.

For Information Only. No Action Needed.

3.0 DIRECTORS REPORT

- 3.1 Review Draft Agenda – Dr. Matthew Hорт, HPLD Executive Director
a. June 15, 2026 RS

- 3.2 District Updates – Dr. Matthew Hорт, HPLD Executive Director

The Raymer Mercantile opened on April 25th. In addition to having computers and a printer in that space, this summer the Bookmobile will visit the location bi-monthly on Wednesdays from 11:00am to noon and do a storytime and an SRA program. There's also a Genealogy program scheduled. Furthermore, the Pop-Up team will be at the Northeast Weld County Fair and Rodeo.

The Milliken Public Library open house was a huge success.

LINC and other locations have lost the grant for the Aurora Mental Health ESL classes, so the classes will end in May. Hopefully, funding will be found to allow classes to begin again in the fall.

There have been six applicants for the open Board position, but two of them live in the Clearview Library District service area and so are not eligible. Applications will be accepted through this work week.

There continues to be a lot of hiring done in the District.

Staff have started to look at what land would look like in Erie for a second location, and the next step will be to start talking to developers about locations.

The Rocky Mountain Performance Group, the Baldrige group in the area, will host a *Getting Better at Getting Better* workshop at Centennial Park Library on June 4th.

4.0 BOARD COMMENTS

- 4.1 Chair Wailes shared that the Milliken event was fantastic. It is exciting for them to go from the small space to this, and there is still a lot of talk. It has taken him a year to notice all the behind-the-scenes things that go on in the District, and he appreciated the Pop-Up vehicle being there
- 4.2 Vice-Chair Lemos-Garcia thanked Matt for the SRA reminder, and she learned that there is an adult category so she signed up for it. She went to the Milliken open house; there were a lot of people, and it was very positive and amazing. Also, she thanked Kim for sending the calendar invites.
- 4.3 Secretary/Treasurer Taylor was glad ReadCon was a success and is excited about SRA and the theme. She gave a shout-out to all library staff because it is a hectic time. Also, there are a lot of opportunities for the board this summer with all the activities going on.
- 4.4 Other Board Members
Trustee Evans thanked everyone for the updates. She congratulated the Marketing team for the great reminders and publicity on SRA. She went to Milliken and loved the Maker Space. It was well organized and impressive, and they did a great job. Also, it sounds like there will be a lot of fun events to attend this summer.

Trustee Holton gave a shout-out to ReadCon, which she attended. It was amazing and there were a lot of aspiring authors there who received great information from the speakers. The speakers were engaging and inspiring, and the catering by the Kress was excellent.

Trustee Bodwell went to New Raymer and they are excited about the PCC. They were all about genealogy and the class. She went to Milliken and was impressed with the Maker Space. It was a nice layout. She thanked Lynde and the bookmobile for going to the rural areas for SRA, and

she thanked James Melena for the 3' x 6' poster that the kids will put stickers on. Lynde plays a big part in that and is a big help.

5.0 ADJOURNMENT AT 6:08PM

There being no further business,

MOTION to adjourn the meeting: Secretary/Treasurer Lisa Taylor

SECOND: Vice-Chair Deana Lemos-Garcia

DISCUSSION: None

VOTE: 5:0

Upcoming meetings:

June 15, 2026 at 5:00p.m.: HPLD Board of Directors Meeting - Regular Session
Erie Community Library, 400 Powers St, Erie, CO 80516

HIGH PLAINS LIBRARY DISTRICT

BOARD OF TRUSTEES COMMUNICATION

Meeting date: June 15 th , 2026
Type of item: Action
Subject: Annual Comprehensive Financial Report for 2025
Presented by: Matthew Hortt, Executive Director, Natalie Wertz, Finance Manager, & Alanna Moses, Anderson & Whitney, PC
Recommendation: The recommendation of the Finance Committee is that the Board accept the ACFR as presented.

Background

As required by state statute, the audit for 2025 has been completed and the annual comprehensive financial report (ACFR) is ready for presentation to the board.

Alanna Moses, CPA of Anderson & Whitney, PC will be presenting the results of the audit and the audited financial statements.

The High Plains Library District General Fund reports a fund balance of \$122,493,048 as of December 31, 2025. The increase in General Fund Balance for 2025 was \$3,669,734.

The annual comprehensive financial report will be posted on the High Plains Library District website (www.mylibrary.us). The comprehensive annual financial report will also be filed with the state and submitted to the GFOA for the certificate of achievement for excellence in financial reporting.

The Finance Committee has reviewed the annual comprehensive financial report.

Recommendation

The recommendation of the Finance Committee is that the Board accept the ACFR as presented



June 2, 2026

Board of Trustees
High Plains Library District
Greeley, Colorado

Members of the Board:

In planning and performing our audit of the financial statements of High Plains Library District as of and for the year ended December 31, 2025, in accordance with auditing standards generally accepted in the United States, we considered the District's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses as defined above. However, material weaknesses may exist which have not been identified.

This communication is issued under Statement on Auditing Standards No. 114, *The Auditors' Communication with Those Charged with Governance*, which requires auditors to determine that certain matters related to the conduct of an audit are communicated to those who have responsibility for governance.

Planned Scope and Timing of Audit

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. We will generally communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

The audit was completed in March through May 2026, and we issued our report on June 2, 2026.

Our Responsibility Under Generally Accepted Auditing Standards

As stated in our engagement letter dated September 30, 2025, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with generally accepted accounting principles in the United States. Our audit of the financial statements does not relieve you or management of your responsibilities.

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by High Plains Library District are described in Note 1 to the financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during 2025. We noted no transactions entered into by the entity during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements was the book collection, the fair value of investments, and the estimate to accrue sick leave for GASB Statement No. 101, *Compensated Absences*.

The District uses a third-party pricing service to assist in estimating the fair value of investments.

The carrying value of books and other materials is reported using methods appropriate for collections. The “opening day” collection at new or renovated facilities is capitalized at its cost. This value has not been depreciated as the collection is continually updated and replaced. Additions to the collection are not capitalized unless they significantly expand the collection. The alternative would be to depreciate all items over expected lives. This alternative may be preferable if it is determined that the lives of individual items are diminished by use.

The estimate for GASB Statement No. 101, *Compensated Absences*, was calculating using a three-year lookback and identifying an estimate of the sick leave hours that would be used.

The disclosures in the financial statements are neutral, consistent, and clear. Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. These would include Note 2 regarding investments.

Audit Adjustments

For purposes of this letter, professional standards define a significant audit adjustment as a proposed correction of the financial statements that, in our judgment, may not have been detected except through our auditing procedures. One adjustment was recommended to adjust for the property tax receivable and corresponding deferred inflow.

Management Representations

We have received certain representations from management that are included in the management representation letter dated June 2, 2026.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a “second opinion” on certain situations. If a consultation involves application of accounting principles to District’s financial statements or a determination of the type of auditor’s opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Upcoming new Standards

Governmental Accounting Standards Board Statement No. 103 *Financial Reporting Model Improvements* will be effective for fiscal years beginning after June 15, 2025. This statement is expected to enhance the effectiveness of the current financial reporting model by providing information considered essential for decision making and assessing a government's accountability. Highlights of new accounting and financial reporting requirements (or modification to existing requirements) are identified in each of the following areas:

- *Management's Discussion and Analysis*: There has been identification of specific section headings and information to include in each section as well as stressing the importance of explaining the why balances and results have changed while avoiding boilerplate templates.
- *Budgetary comparison information*: Should be presented as Required Supplementary Information (RSI.) Separate columns should be presented to identify variances between the following:
 - Original and final budget amounts
 - Final budget amounts compared to actual results

Notes to RSI are required to include explanations of significant variations identified.

- *Unusual or infrequent items*: Financial statement presentation will now require the display of inflow(s) and outflow(s) to each unusual or infrequent item separately.
- *Information about major component units in the basic financial statements*: Each major component unit should be presented separately in the reporting entity's statements of net position and statement of activities if it doesn't reduce the readability. If including the component units does reduce readability, then each major component unit should be included in separate combining statements of major component units.
- *Presentation of proprietary fund statement of revenues, expenses and changes in fund net position*: Indication of caption names, subtotals and totals that should be presented, as applicable.
- *Financial trends information in the statistical section*: Changes have been identified for the statistical section for governments issuing an Annual Comprehensive Financial Report (ACFR.)

Board of Trustees
High Plains Library District
Page 5
June 2, 2026

We encountered no difficulties, disagreements, or delays in conducting the audit and appreciate the cooperation we received. The District staff were very helpful and cooperative throughout the audit.

* * * * *

This information is intended solely for the use of the Board of Trustees and should not be used for any other purpose.

Sincerely,

Anderson & Whitney, P.C.

HIGH PLAINS LIBRARY DISTRICT BOARD OF TRUSTEES COMMUNICATION

Meeting date: June 15 th , 2026
Type of item: Action
Subject: Hudson IGA Update
Presented by: Dr. Matthew Hortt, HPLD Executive Director
Recommendation: Information only, no action to be taken

Background

The Inter-Governmental Agreements (IGA) between the district and each of the member libraries were agreed upon and signed on various dates in 2020, and the same IGA was agreed upon by the District and all Member Libraries. Following the legal action by the Town of Lochbuie, HPLD Legal Counsel has recommended that the district add a “No Third Party Clause” to the body of the IGA. This recommendation and change will need to be mutually agreed upon by each of the governing entities of the district and member libraries. The Board approved moving forward with proposing the clause in February this year.

Considerations

- After working with Legal Counsel from the Town of Hudson and Hudson Public Library, it was determined that it was best to include the clause as an amendment to the IGA
- Staff presented the amendment to the Hudson Library Board on 5/28
- HPLD Legal Counsel presented the amendment to the Town of Hudson on 6/3
- The Town of Hudson approved the amendment and has shared a signed copy

Recommendation

Information only, no action to be taken

HIGH PLAINS LIBRARY DISTRICT

BOARD OF TRUSTEES COMMUNICATION

Meeting date: June 15 th , 2026
Type of item: Information
Subject: Trustee Recruitment Update
Presented by: Dr. Matthew Hortt, Executive Director
Recommendation: Information only, no action to be taken

Background

Following Trustee Nakamura's resignation, the HPLD Board of Trustees approved the opening of a trustee recruitment in April of this year. As directed, staff followed the defined recruitment process. Interviews for applicants were held on Friday, June 12th

Considerations

- Interviews for applicants were held on Friday, June 12th
- 9 applications were received
- 3 of the applicants were from outside the district's service area
- 6 applicants were interviewed
- Staff will share the Selection Committee's recommended applicants at the Board Meeting

Recommendation

Staff Information only, no action to be taken

HIGH PLAINS LIBRARY DISTRICT BOARD OF TRUSTEES COMMUNICATION

Meeting date: June 15 th , 2026
Type of item: Action
Subject: Policy Updates
Presented by: Dr. Matthew Hорт, HPLD Executive Director
Recommendation: Staff recommend that the Board approve the Policy Updates

Background

Staff continue to review and update policies on a regular basis. While we have a regular schedule for updating our policies and procedures, occasionally there are no changes needed.

Considerations

Smoking policy

This is an update to the current policy.

The additions made were:

Giving examples of non-permitted tobacco use
Adding a link to the newly created Smoking Procedures

The rest of the policy, which was last revised in 2021, remains in effect.

Recommendation

Staff recommend that the Board approve the Policy Updates

Smoking policy

Smoking of any type, [including use of cigarettes, e-cigarettes, vapes, or tobacco in any form](#), is not permitted within any High Plains Library District facility or within 25 feet of any major entryway, unless otherwise posted, in order to eliminate the health effects associated with smoking inside or near the exterior of the building.

Related documents

Other policies:

Meeting Spaces policy

Procedures:

Employee Handbook – Smoking

Meeting Space procedures

[Smoking procedures](#)

Policy History	Smoking
2007 – Feb 19	New. No smoking allowed within 25 feet on entryway.
2009 – Feb	Similar to 2007 but rearranged.
2014 – Mar 17	Revision. Added language to exclude smoking of marijuana or tobacco products.
2015 – Apr 24	Revision. Amended language to exclude smoking of “any type” and added phrase to indicate some locations may have signs posted that exceed standard distance of 25 feet.
2021 – July 19	Review. Added a cross reference to Meeting Room Policy
Reviewed by	Executive Director

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Related documents

Websites:

[Colorado Revised Statutes 25-14-204](#)

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Smoking procedures

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HIGH PLAINS LIBRARY DISTRICT

BOARD OF TRUSTEES COMMUNICATION

Meeting date: June 15 th , 2026
Type of item: Information
Subject: Strategic Plan Updates
Presented by: Dr. Matthew Hortt, Executive Director
Recommendation: Information only, no action to be taken

Background

The High Plains Library District is focused on three strategic initiatives. Staff will be providing regular updates to the Board of Trustees on each of the initiatives.

Construction Updates

- DSS Archive and Expansion
 - Occupancy has been granted
 - Staff Open House was held on 6/12
 - Project is on budget & schedule
 - June 27th has been set as the date for a Grand Opening
- Mead Library
 - Drywalling is near complete and interior windows are being installed
 - Exterior Façade work has begun
 - Curb and gutter work has started
 - Completion of project planned for August 2026
 - Tentative opening in October 2026

Workforce Development

- Mobile Workforce Development Unit
 - Deanna Bakken has started as our Workforce Librarian
 - Test Stops have started in conjunction with the Weld County Food Bank and County
 - We are working with the County to update our MOU

Literacy

- Summer Reading Adventure is underway
- The District will be bringing back the Signature Author Event; on August 15th, 2026 we will be hosting Danny Trejo

Recommendation

Information only, no action to be taken



BOARD OF TRUSTEES

Regular Session Agenda

Monday, July 20, 2026

5:00 p.m.

LINC Library Innovation Center

501 8th Avenue, Greeley, CO 80631

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 - a. June 15, 2026 Regular Session Meeting Minutes
- 1.4 The Good We Do
- 1.5 Public Comment

2.0 ITEMS FOR INFORMATION/ACTION

- 2.1 Erie Recreation Center Expansion - (Action) - Dr. Matthew Hortt, HPLD Executive Director
- 2.2 Trustee Recruitment Update (Information) - Dr. Matthew Hortt, HPLD Executive Director
- 2.3 Policies Update (Action) - Dr. Matthew Hortt, HPLD Executive Director
- 2.4 Strategic Plan Updates (Information) - Dr. Matthew Hortt, HPLD Executive Director
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3.0 DIRECTORS REPORT

- 3.1 Review Draft Agenda – Dr. Matthew Hortt, HPLD Executive Director
 - a. August 17, 2026 RS
- 3.2 District Updates – Dr. Matthew Hortt, HPLD Executive Director

4.0 BOARD COMMENTS

- 4.1 Chair Report
- 4.2 Vice-Chair
- 4.3 Secretary/Treasurer
- 4.4 Committees
- 4.5 Other Board Members

5.0 ADJOURNMENT

Upcoming meetings:

August 17, 2026 at 5:00p.m.: HPLD Board of Directors Meeting - Regular Session
Milliken Public Library, 266-B S. Irene Avenue, Milliken, CO 80543

HIGHPLAINS PLAN

GATHER

Goal	Standard Updates
<p>COMMUNITY SPACES: New Mead Library</p>	<p>Activity Updates:</p> <ul style="list-style-type: none"> · Overhead door installed · Painting - they're at the tail end of the prime coating, starting with the first coats of paint · Ceiling blades over the Ask Here desk are going in shortly. <p>The Mead Manager (Kristen Bodine) has started work and hired the Patron Services Supervisor.</p> <p>The posting for the Library Materials Supervisor and for the Teen Librarian both had a strong pool of candidates. Interviews will be starting shortly.</p> <p>Activity Updates: Selection of the opening day collection is in progress. Adult nonfiction, large print, teen, and some children's materials have been ordered, with adult fiction and the remainder of children's on track to be ordered by mid-June.</p>
<p>→ 2026 - Targeted Mailings to homes near new libraries (Mead & Grover)</p>	
<p>COMPLETE: COMMUNITY SPACES: New Raymer Public Computing Center</p>	
<p>COMMUNITY SPACES: Support New Milliken Library</p>	<p>Activity Updates: done</p>
<p>COMMUNITY SPACES: DSS Build & Remodel</p>	<p>Activity Updates:</p> <ul style="list-style-type: none"> -The HPLD Library & Archive team has been hired and they have been working to shelve the collection in the library. The archive will be moved separately, by a team dedicated to the handling of this fragile collection. -Administration has started moving into their third floor offices. -Work on punchlist items continues. -There will be a Staff Open House on Friday, June 12th, from 5:30-8:30, for all staff (including staff from Member Libraries) and their families to come see the renovated/new buildings. Members of the Board of Trustees are welcome to join in the fun! -The Grand Opening of the HPLD Library & Archive is on Saturday, June 27th, from 2-5. We'll start with a ribbon-cutting, then speeches, and then entrance into the Library & Archive and official opening of the space. <p>Activity Updates: The materials that were ordered for the Opening Day Collection have been received and transferred from Bib Services to the library. Additional recent materials are in the process of being transferred from other branches.</p> <p>Activity Updates:</p> <ul style="list-style-type: none"> • HPLD Library and Archive materials designed and distributed 5/21 • Staff open house materials being finalized • Press release out 5/16

GET

Goal	Standard Updates
Memory Lab\Digitization Hub	Activity Updates: <ul style="list-style-type: none">• Turnover meeting completed with Rick, Hannah, Cindy, Dianna, Kailey, Katheryn (FTL)• Got James in touch with Mickey @ Photomyne to support marketing• At this point looking at coordinators (Rick and Hannah) to move it forward

GROW

Goal	Standard Updates
LITERACY SUPPORT ↳ Burlington English Certificate Skills	
WORKFORCE DEVELOPMENT	Activity Updates: <ul style="list-style-type: none">• Workforce Librarian candidate offered and accepted role.• Workforce LA position finalized for HR to post week of May 25• Workmobile material created• Pilot stops currently being tested
↳ Online High School	
↳ Workforce Vehicle	
↳ Public Learning Systems (partnerships SnapOn...)	