



**BOARD OF TRUSTEES**  
**Regular and Executive Sessions Minutes**  
**Monday, July 21, 2025**  
**Hudson Public Library,**  
**100 S. Beech Street, Hudson, CO 80642**

**1.0 OPENING OF MEETING AT 5:00pm**

1.1 Roll Call and Pledge of Allegiance

All Trustees were Present unless noted:

Chair Nick Nakamura  
Vice-Chair Joyce Smock  
Secretary/Treasurer Deana Lemos-Garcia  
Trustee Jenna Evans  
Trustee Gerri Holton  
Trustee Michael Wailes  
Trustee Lisa Taylor

Quorum was established.

Also Attending were:

Legal Counsel Bill Garcia and Claire Milburn  
Hudson Public Library Director Tami Crossen  
HPLD Staff: Dr. Matthew Hottt, Marjorie Elwood, Niamh Mercer, Natalie Wertz, Rick Medrano, and Kim Parker

Chair Nakamura read the following statements into record:

High Plains Library District is dependent on the trust of its community to successfully achieve its mission. Therefore, it is crucial that all Trustees conduct business on behalf of the High Plains Library District with the highest level of integrity, truth, and honor, avoiding any impropriety or the appearance of impropriety.

At HPLD, we ASPIRE to help build community and be a valued community resource.

1.2 Approval of Agenda

**MOTION** to approve the agenda: Vice-Chair Joyce Smock

**SECOND:** Secretary/Treasurer Deana Lemos-Garcia

**DISCUSSION:** None

**VOTE:** 6:0

1.3 Approval of Consent Agenda

June 16, 2025 Regular Session Meeting Minutes

**MOTION** to approve the consent agenda: Trustee Lisa Taylor

**SECOND:** Trustee Gerri Holton

**DISCUSSION:** None

**VOTE:** 6:0

1.4 The Good We Do

Dr. Hortt reported that on July 16<sup>th</sup>, the Greeley Creative District (GCD) held a groundbreaking celebration for their new space, and Becky Safarik, GCD Board President, expressed several times how grateful she was that HPLD helped them by donating excess furniture and sharing data with them, along with help and inspiration from LINC. The support helped them get to this place. He ended by saying that it was interesting to see the impact the District had on this new organization and gratifying to be a part of that.

1.5 Public Comment

No public comment.

**2.0 ITEMS FOR INFORMATION/ACTION**

2.1 Awarding of Workforce Development Unit RFP (Action) - Dr. Matthew Hortt, HPLD Executive Director

Dr. Hortt reported that in May, the RFP for Mobile Workforce Development Unit was released. Two submissions were received: one from TechOps Specialty Vehicles and the other from Farber Specialty Vehicles. The RFP Review Committee reviewed both submissions and recommends that the contract be given to TechOps Specialty Vehicles.

Staff recommend that the Board accept the recommendation of the RFP Review Committee and direct the staff to negotiate a contract with TechOps Specialty Vehicles and direct staff, the Executive Director, and Legal Counsel to work through the contract.

**MOTION** to negotiate and sign a contract with TechOps Specialty Vehicles: Trustee Jenna Evans

**SECOND:** Vice-Chair Joyce Smock

**DISCUSSION:** None

**VOTE:** 5:0

Trustee Lisa Taylor abstained from voting because of possible conflict of interest.

Trustee Taylor added that the Weld Trust is excited about this project, because it adds so much value to the community.

2.2 BBO Community Data (Information) - Dr. Matthew Hortt, HPLD Executive Director

Dr. Hortt shared some of the databases that the District has available to them and showed the variety of information that is offered.

**For Information Only** – No Action Needed

2.3 Strategic Plans Updates (Information) - Dr. Matthew Hortt, HPLD Executive Director

a. Construction Updates

Remodeling is continuing at DSS, and it is anticipated that the remodel will be completed in September and that staff will move back into the building in October. Therefore, the contract with the bank for the temporary office space was extended by a month. The new building is on budget and on schedule, and should be completed between next March and May.

The Mead Groundbreaking went well and had a great turnout. Also, the water rights have been secured.

b. Workforce Development

With tonight's Board approval of the Mobile Workforce Development Unit bid, staff will start working on negotiating the contracts.

Also, Dr. Hortt will attend the *National Coalition of Certification Centers (N3C) Leadership Summit*. N3C is an association of companies that provide certifications, such as the Snap-on program the District is partnering with. Matt will get to see what's new and what opportunities are out there.

c. Literacy

Summer Reading Adventure is in full swing.

HPLD is partnering with Aurora Mental Health to provide ESL classes at LINC. Thirty students were served last trimester, and an additional six students took part in online classes. In addition, another seventy-three prospective students are looking at the program.

It was reported that the program yields great results, and Trustee Lisa Taylor added that Aurora Mental Health has a history of providing excellent programs and has had long wait lists. She commended the District for providing this opportunity.

Six students are working on their GED degrees through the District.

Vice Chair Joyce Smock said she would be interested to know if anyone walks into a library and takes advantage of the GED program.

**For Information Only – No Action Needed**

### **3.0 DIRECTOR'S REPORT**

3.1 Review Draft Agenda – Dr. Matthew Hortt, HPLD Executive Director

a. August 18, 2025 RS

It is possible that a group who is interested in getting the word out about Service Animals will attend the meeting to discuss the ADA Laws pertaining to service animals and to possibly ask for support from the District.

3.2 District Updates – Dr. Matthew Hortt, HPLD Executive Director

The Colorado State Library may be getting a new State Librarian, because Nicolle Davies has just accepted the City Librarian position at the Denver Public Library.

### **4.0 BOARD COMMENTS**

4.1 Chair Nick Nakamura was happy to participate in the Mead groundbreaking, and was impressed with the community involvement and excitement. He also gave kudos to Rick Medrano, HPLD Outreach Manager, and his team for all their work on the Naturalization Ceremony. Furthermore, he was excited to hear about the ESL programs, and thanked Tami Crossen, Hudson Public Library Director, for hosting this meeting.

4.2 Vice-Chair Joyce Smock was really happy to go to Mead and finally throw dirt - it's been a long time coming. The District is doing well.

4.3 Secretary/Treasurer Deana Lemos-Garcia also enjoyed going Mead and hearing how excited the townspeople are.

4.4 Other Board Members

Trustee Jenna Evans thanked Tammy Crossen and reported that her boys really like the Hudson library. Also, she enjoyed the Mead groundbreaking and thought it was great because it was very well organized and offered fun things for the kids.

Gerri Holton reported that Ft Lupton is looking at possibly getting a bookmobile. Also, two Fort Lupton Public and School Library employees, Shelly Sessions and Julia Ontiveros, will receive the *Colorado Association of Libraries' Equity, Diversity, and Inclusion Award* at CALCON for their LIFE program, which is well-attended and draws people from quite a distance.

Trustee Michael Wailes thought that the Mead Groundbreaking was great and the Naturalization Ceremony was fantastic. He also promoted the upcoming the Friends & Foundation luncheon and ticket sales for the event, and thanked Tami Crossen for hosting this meeting.

Trustee Lisa Taylor expressed gratitude to all staff for all the hard work they have done, and thanked Tami for hosting. She loves that Workforce Development is part of the Strategic Plan, because the need is great and the impact is significant. She can't wait to hear what Matt learns at the conference.

## **5.0 EXECUTIVE SESSION**

- 5.1 C.R.S. § 24-6-402(4) (b) Receiving legal advice on specific legal questions from an attorney – Supreme Court Ruling
- 5.2 C.R.S. § 24-6-402(4) (b) Receiving legal advice on specific legal questions from an attorney – Expansion of District
- 5.3 C.R.S. § 24-6-402(4) (b) Receiving legal advice on specific legal questions from an attorney – Granado claim

**MOTION** to enter into Executive Session under C.R.S. § 24-6-402(4)(b) – Pursuant to section C.R.S. § 24-6-402(4) (b), Receiving legal advice on three specific legal questions from an attorney – Supreme Court Ruling, Expansion of District, and Granado Claim: Trustee Michael Wailes

**SECOND:** Trustee Lisa Taylor

**DISCUSSION:** None

**VOTE:** 6:0

An executive session meeting of the Board of Trustees of the High Plains Library District was convened at 5:55pm on July 21, 2025 for the sole purpose of receiving legal advice on the following three specific legal questions from an attorney – Supreme Court Ruling, Expansion of District, and Granado Claim. Attending for all three topics were Chair Nick Nakamura; Vice-Chair Joyce Smock; Secretary/Treasurer Deana Lemos-Garcia; Trustees Jenna Evans, Gerri Holton, Michael Wailes, and Lisa Taylor; HPLD employees Dr. Matthew Hott and Natalie Wertz; and Legal Counsel William Garcia and Claire Milburn.

The discussion regarding the Supreme Court Ruling ran from 5:55 to 6:22p.m.

The discussion regarding the Expansion of the District ran from 6:23 to 6:58p.m.

The discussion regarding the Granado Claim ran from 6:59 to 7:14pm.

During the executive session, the Board discussed or received advice regarding the Supreme Court Ruling, Expansion of District, and Granado Claim, and did not engage in substantive discussion of any matter not enumerated in C.R.S. § 24-6-402(4). The Board did not adopt any policy, position, resolution, rule, regulation, or take any formal action. The executive session meeting was adjourned at 7:14pm, and reconvened in regular session.

## **6.0 RECONVENING OF REGULAR SESSION AT 7:16 PM**

### **6.1 Roll Call**

All Trustees were Present unless noted:

Chair Nick Nakamura

Vice-Chair Joyce Smock

Secretary/Treasurer Deana Lemos-Garcia

Trustee Jenna Evans

Trustee Gerri Holton

Trustee Michael Wailes

Trustee Lisa Taylor

Quorum was established.

Also present were:

Legal Counsel Bill Garcia and Claire Milburn

HPLD Staff: Dr. Matthew Hорт, Natalie Wertz, and Kim Parker

## **7.0 ADJOURNMENT AT 7:16PM:**

There being no further business,

**MOTION** to adjourn the meeting: Trustee Michael Wailes

**SECOND:** Trustee Gerri Holton

**DISCUSSION:** None

**VOTE:** 6:0

### Upcoming meetings:

August 18, 2025 at 5:00p.m.: HPLD Board of Directors Meeting - Regular Session  
LINC Library Innovation Center, 501 8<sup>th</sup> Ave, Greeley, CO 80631

*Deana Lemos-Garcia*

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HPLD Board Secretary/Treasurer  
Deana Lemos-Garcia

*Kim Parker*

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Recording Secretary  
Kim Parker