



**BOARD OF TRUSTEES  
Regular Session Minutes  
Monday, May 19, 2025, 5:00 p.m.  
Fort Lupton Public and School Library,  
370 S. Rollie Avenue, Fort Lupton, CO**

**1.0 OPENING OF MEETING AT 5:00PM**

1.1 Roll Call and Pledge of Allegiance

All Trustees were Present unless noted:

Chair Nick Nakamura

Vice-Chair Joyce Smock

Secretary/Treasurer Deana Lemos-Garcia

Trustee Jenna Evans

Trustee Gerri Holton

Trustee Michael Wailes

Trustee Lisa Taylor arrived virtually at 5:10pm

Quorum was established.

Also Attending were:

Legal Counsel Bill Garcia

HPLD Staff: Dr. Matthew Hortt, Rick Medrano, and Kim Parker

Fort Lupton Public and School Library Director, Beth Gudmestad

Chair Nakamura read the following statements into record:

*High Plains Library District is dependent on the trust of its community to successfully achieve its mission. Therefore, it is crucial that all Trustees conduct business on behalf of the High Plains Library District with the highest level of integrity, truth, and honor, avoiding any impropriety or the appearance of impropriety.*

*At HPLD, we ASPIRE to help build community and be a valued community resource.*

1.2 Approval of Agenda

**MOTION** to approve the agenda: Vice-Chair Joyce Smock

**SECOND:** Trustee Gerri Holton

**DISCUSSION:** None

**VOTE:** 5:0

1.3 Approval of Consent Agenda

April 21, 2025 Regular Session Meeting Minutes

**MOTION** to approve the consent agenda: Trustee Gerri Holton

**SECOND:** Trustee Jenna Evans

**DISCUSSION:** None

**VOTE:** 5:0

- 1.4 The Good We Do  
To celebrate prom and spring dance season, Centennial Park Library held a Baby Prom. Dr. Hortt showed photos of the toddlers dressed in their best and enjoying the activities. Everyone had a great time.
- 1.5 Public Comment  
No public comment

## 2.0 ITEMS FOR INFORMATION/ACTION

- 2.1 RFP for Workforce Development Unit (Action) - Dr. Matthew Hortt, HPLD Executive Director  
Since 2022, HPLD has been working in partnership with Employment Services of Weld County to develop mobile workforce services, similar to HPLD's outreach services. The Weld Trust recently awarded them over \$830,000 to fund the project, of which \$460,000 will be dedicated to the mobile unit. The remaining dollars will go to gas, maintenance, and other expenses that will sustain the program.  
If the Board approves the RFP, it will be released May 20th and remain open until June 23<sup>rd</sup>. A pre-proposal conference will be held on June 10<sup>th</sup> at LINC; and on July 21<sup>st</sup>, the Board will be presented with the recommended proposal for possible approval.

Lisa Taylor arrived during the discussion.

Trustee Michael Wailes asked about the possibility of having a conflict of interest because of his and Trustee Taylor's involvement with the Weld County Workforce Development Board. It was determined that it was not a conflict, since the motion was simply to approve and release the RFP.

**MOTION** to approve and release the RFP: Secretary/Treasurer Deana Lemos-Garcia  
**SECOND:** Trustee Gerri Holton  
**DISCUSSION:** None  
**VOTE:** 6:0

- 2.2 Letters of Support for IMLS (Action) - Dr. Matthew Hortt, HPLD Executive Director  
As was discussed in the March and April Board Meetings, a Federal Executive Order directed the elimination of funding for the Institute of Museum & Library Services (IMLS). Since that time, changes have been made and federal funds to libraries will be considered for reauthorization this fall. Also, Governor Polis signed the long form State budget, which will maintain the funding to support libraries and the Colorado State Library.  
Last month, staff were asked to write letters of support for funding, and in their letters, they thanked the State for their funding and asked Federal Legislators to support IMLS funding.

Dr. Hortt asked for direction on how the Board wants to sign the letters if approved: whether to have each Trustee sign or have Chair Nakamura sign. It was suggested that all Trustees sign it.

**MOTION** to approve the letters and direct staff to send them: Trustee Lisa Taylor  
**SECOND:** Secretary/Treasurer Deana Lemos-Garcia  
**DISCUSSION:** None  
**VOTE:** 6:0

- 2.3 Policy Updates (Action) - Dr. Matthew Hortt, HPLD Executive Director
- a. Operating Principles for Staff  
This policy has served its purpose, but is outdated and in conflict with the Mission/Vision/Values Statement (MVV). Furthermore, it is not being used consistently within the District, and therefore, staff recommend that it be removed from the District's policies.  
**MOTION** to approve the deletion of the outdated policy: Vice-Chair Joyce Smock  
**SECOND:** Trustee Michael Wailes  
**DISCUSSION:** None  
**VOTE:** 6:0
- 2.4 Strategic Plans Updates (Action) - Dr. Matthew Hortt, HPLD Executive Director
- a. Construction Updates  
CVR and Farr Libraries have both received certificates of completion. However, CVR has some punch list items to be completed, and should be done in the near future.
- DSS Remodel and Expansion is moving along. Mold was found in the existing building and will be remediated, and framing and drywall has begun. For the expansion, they are laying footers and will pour concrete next week. They expect staff to be able to move into the existing building sooner than expected.
- The Mead project is contingent upon the HPLD Board approving the Public Improvement Agreement (PIA). Construction is expected to start in July, and the date of the Groundbreaking Ceremony will be set soon.
- MOTION** to approve the Public Improvement Agreement: Trustee Gerri Holton  
**SECOND:** Trustee Jenna Evans  
**DISCUSSION:** None  
**VOTE:** 6:0

### 3.0 DIRECTORS REPORT

- 3.1 Review Draft Agenda – Dr. Matthew Hortt, HPLD Executive Director
- a. June 16, 2025 RS
- 3.2 District Updates – Dr. Matthew Hortt, HPLD Executive Director  
The State Legislature wrapped up, and Dr. Hortt shared updates that are relevant to the library district.
- HB 1154 passed both the Senate and House, and is on the Governor's desk for his signature.
  - HB 1158 failed on the second reading.
  - Child Sexual Abuse Accountability Amendment didn't pass the Senate.
  - HB 1231 did not pass.
  - SB 063 passed both the Senate and House, and is waiting for the Governor's signature.
  - SB 276 passed both the House and Senate, and is on the Governor's desk. It sets specific criteria for releasing information on immigration status.
- Chair Nakamura asked about collecting status information during citizenship classes. The Board was told that HPLD sponsors the classes, but does not collect personal information from the participants. Legal Counsel Garcia said that the new statute may require some touching up of HPLD policies.
- Dr. Hortt attended the Northern Colorado Place Brand focus group.

He also went to the annual Colorado Library Directors Retreat in Grand County.

He announced that CALCON25 will be held in September in Beaver Run, and registration will open in August. More information to come.

The national Baldrige Conference will be held in Denver in October. One of the trips in the conference will be a visit to LINC.

Summer Reading Adventure will start soon, and signing up opened today.

Both current legal cases have been rescheduled.

There is a new art installation at LINC about the Berlin Wall.

The Colorado Association of Libraries Maker Space Conference was at LINC on the day of this meeting. Around 60 people from around the state attended.

He announced that suggestions for the name of the new library at DSS has been opened up to staff, and he invited the Board to submit ideas.

#### **4.0 BOARD COMMENTS**

4.1 Chair Nakamura thanked Beth Gudmestad, the Ft Lupton Public and School Library Director, for hosting the board meeting. He also reported that the Carbon Valley Regional Library looks good after the remodel and that LINC hosted the Weld County Treatments Court's National Treatment Board Month Celebration and Education.

4.2 Vice-Chair Smock commented on how many things have gone wrong in many of the construction projects and is glad that Mead is coming together, and recognized Deana for being presented a UNC Honored Alumni Award.

4.3 Secretary/Treasurer Lemos-Garcia thanked Beth Gudmestad for hosting the meeting, and shared that Library Giving Day brought in funds to support the Foundation.

4.4 Other Board Members

Trustee Jenna Evans thanked Beth and shared that when she visited Fort Lupton Public and School Library with her kids, she was given an impromptu tour and was impressed. Also, when she visited Erie, it was packed with people registering for SRA

Trustee Gerri Holton visited LINC and it was awesome. She also went to Farr Library to the Ti Chi class, and told about Beth Gudmestad's great integration with the community.

Trustee Michael Wailes is excited for Summer Reading Adventure to begin, and he thanked Beth for hosting.

Trustee Lisa Taylor was sorry that she could not be there in person, because she was at a conference in Pueblo. She also gave a shoutout to staff for putting the legislators' letters together. And she was ecstatic about the Workforce Development Mobile Unit RFP going out. She also is participating in the HPLD Adults Read On reading plan.

Beth Gudmestad reported that they just hired their first Creative Technologist, who toured LINC and other locations to see maker spaces in action. Also, library staff will take the library out into the community through Storytime in the Parks.

Dr. Hortt added that Beth has done a great job of getting integrated, not only into the community, but also into the library community. He also gave a huge thanks to the Weld Trust for investing in workforce development, and thanked Trustee Taylor for all her support in that.

**5.0 ADJOURNMENT AT 6:05PM:**

There being no further business,

**MOTION** to adjourn the meeting: Vice-Chair Joyce Smock

**SECOND:** Secretary/Treasurer Deana Lemos-Garcia

**DISCUSSION:** None

**VOTE:** 6:0

Upcoming meetings:

June 16, 2025, 5:00p.m.: HPLD Board of Directors Meeting - Regular Session

LINC Library Innovation Center, 501 8<sup>th</sup> Avenue, Greeley, CO 80631

*Deana Lemos-Garcia*

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HPLD Board Secretary/Treasurer  
Deana Lemos-Garcia

*Kim Parker*

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Recording Secretary  
Kim Parker