



BOARD OF TRUSTEES
Regular Session Minutes
Monday, May 20, 2024
5:00 p.m.
Glenn A. Jones, MD Memorial Library
400 S. Parish Avenue, Johnstown, CO 80534

1.0 OPENING OF MEETING AT 5:03PM

1.1 Roll Call and Pledge of Allegiance

All were Present unless noted:

Chair Mary Heberlee
Vice-Chair Joyce Smock
Secretary/Treasurer Nick Nakamura
Trustee Deana Lemos-Garcia was excused
Trustee Teresa Nuñez attended virtually
Trustee Gerri Holton attended virtually
Trustee Michael Wailes

Quorum was established.

Legal Counsel William Garcia

HPLD Staff: Dr. Matthew Hortt, Marjorie Elwood, Natalie Wertz, and Kim Parker

Guests: Tony Brewer, Malcomb Fleming, Bob Grand, Quentin Rockwell

Chair Mary Heberlee read the following statement into record:

High Plains Library District is dependent on the trust of its community to successfully achieve its mission. Therefore, it is crucial that all Trustees conduct business on behalf of the High Plains Library District with the highest level of integrity, truth, and honor, avoiding any impropriety or the appearance of impropriety.

1.2 Approval of Agenda

Dr. Hortt explained that the Mead IGA was not submitted in time for this meeting, and so the item will be moved to next month. Also, the Trustees did not feel a need to discuss the re-entry policy. Therefore, the Executive Session will be removed from this agenda.

MOTION to approve the amended agenda: Secretary/Treasurer Nick Nakamura

SECOND: Trustee Michael Wailes

DISCUSSION: None

VOTE: 5:0

- 1.3 Approval of Consent Agenda
- a. April 15, 2024 Regular and Executive Sessions Meeting Minutes
 - b. April 22, 2024 Special and Executive Sessions Meeting Minutes
- MOTION** to approve the consent agenda: Vice-Chair Joyce Smock
SECOND: Secretary/Treasurer Nick Nakamura
DISCUSSION: None
VOTE: 5:0
- 1.4 The Good We Do
- Dr. Hortt shared that on May 4th, the modular building at Grover was set and it has been gutted and is now being reframed.
- 1.5 Public Comment
- Bob Grand presented a plea for Keenesburg and Lochbuie to have permanent libraries. He stated that the problem is not a lack of funds at Hudson, but an unwillingness to do so on Hudson's part. He asked that HPLD provide library services to all residents.

2.0 ITEMS FOR INFORMATION/ACTION

- 2.1 Mead Library Design (Action) - Dr. Matthew Hortt, HPLD Executive Director, and Studiotrope Secretary/Treasurer Nick Nakamura recused himself from the discussion and left the room at 5:18p.m.
- Dr. Hortt reported that Studiotrope is working on designs for a 12,500 square foot prototype building that includes a Facilities' garage for Mead. It is designed with space for expansion, and the design plans line up with other buildings the town is doing. The Board saw photos and discussed the plans and the improvements that have been made to the plans.
- MOTION** to approve the Mead Library Design: Trustee Michael Wailes
SECOND: Vice-Chair Joyce Smock
DISCUSSION: None
VOTE: 4:0
- Secretary/Treasurer Nick Nakamura returned to the room after the discussion.
- 2.2 I-25 Erie Gateway URA (Action) Dr. Matthew Hortt, HPLD Executive Director & Malcomb Fleming, Economic Development & TOEURA Town of Erie
- At the April Board Meeting, Trustees directed Dr. Hortt and Legal Counsel Garcia to write a counteroffer for the I-25 Erie Gateway Urban Renewal Area proposal. The amended proposal was presented to Erie, and they accepted it. As before, the URA will be for 25 years and HPLD will share 100% of the tax revenue in the area. Because of the changes, it now states that the TIF Revenue Cap will be \$5,000,000, rather than \$10,000,000.
- Malcomb Fleming introduced the topic and offered to answer any questions. Legal Counsel and Staff recommend that the Board approve the URA and signing of the TIF Agreement.
- MOTION** to approve the I-25 Erie Gateway Urban Renewal Area Proposal and TIF Agreement, and direct the Executive Director to sign the TIF Agreement:
Secretary/Treasurer Nick Nakamura
SECOND: Trustee Michael Wailes
DISCUSSION: None
VOTE: 5:0

2.3 Sale of former Lincoln Park Library (Information) – Dr. Matthew Hortt, HPLD Executive Director

Chair Mary Heberlee shared that this has come full circle: the purchase of the building was done in Johnstown at Dr. Hortt’s first meeting and the District received the sale contract on his 6th anniversary with HPLD. The contract was signed on May 7th for \$1,000,000 and the earnest money has been paid, so due diligence is being done. The 60-day terms will make closing around July 8th.

Trustees recommended that the large HPLD sign on the building be moved to the Grover building.

For Information Only – No action is needed

2.4 Legislative Update (Information) – Dr. Matthew Hortt, HPLD Executive Director

Dr. Hortt shared three updates that were either signed by Governor Polis or were waiting for his signature, and Legal Counsel Bill Garcia expounded on them.

➤ Staff are watching Colorado Senate Bill 24-233: Property Tax Cut.

This bill was written to cap local property tax revenue growth to 5.5%, starting in tax year 2025. It will impact the District if passed.

➤ CO SB 24-216: Standards for Decisions Regarding Resources.

This bill sets up procedures for the reconsideration of materials and programs. At the time of this meeting, it was approved but not yet signed. If a library has a policy, they can use it. HPLD has it documented in their Procedures, but not in their Policies; so staff will work with the Governance Committee to put a policy in place. Some modifications that will be made because of the Bill are (1) that materials will now stay in circulation during reconsideration review period, (2) there will now be a two-year waiting period for any material that has been challenged to be contested again, and (3) that staff cannot be disciplined if they refuse to remove a material during the review process, as long as they are acting in good faith.

➤ House bill 24-1454: Grace Period to the Noncompliance Digital Accessibility.

This is an existing bill that requires digital ADA standards to be in place, for both public and internal sites. This now allows the penalties for not complying to be extended from July 1, 2025 to July 1, 2026, as long as a company is working in good faith, which HPLD is.

For Information Only – No action is needed

3.0 DIRECTORS REPORT

3.1 Review Draft Agenda – Dr. Matthew Hortt, HPLD Executive Director

a. June 17, 2024 RS

3.2 District Updates – Dr. Matthew Hortt, HPLD Executive Director

Marjorie Elwood and Melissa Beavers went to the National Children’s Museum Conference in Wisconsin to check out vendors and new products for LINC.

Dr. Hortt went to the Colorado Public Libraries Directors Retreat.

LINC’s one-year anniversary celebration was May 11th, and it was well-attended. In fact, their attendance for the year was 266,740. This year from January through April, their attendance was 93,603.

The District has kicked off their Carbon Valley and Farr Regional Libraries’ refresh projects.

LINC Staff also hosted the Colorado Association of Libraries Makerspace Workshop.

The League of Women Voters contacted staff, and have a member who is interested in attending the HPLD Board meetings.

Dr. Horrt introduced Kristi Plumb, the Director of the Glenn A. Jones, MD Library in Johnstown, and thanked her for hosting the meeting. She reported that this was the first day of the Summer Reading Adventure sign up, and they had 151 registrations. They brought in a petting zoo to kick it off and had 300 participants. She added that something that makes them unique from other libraries in the District is that everyone in Johnstown does programming.

4.0 BOARD COMMENTS

- 4.1 Chair Mary Heberlee is proud of the progress that we've made in expanding services in all corners of the district and is glad we are helping volunteer libraries as well, because that helps expand services. It's the right thing to do to hold steady and continue with the projects we've got going.
- 4.2 Vice-Chair Joyce Smock, too, thinks now is the time to do these things. She appreciates what we are able to do right now in expanding the district.
- 4.3 Secretary/Treasurer Nick Nakamura thanked Melissa Beavers and reported that he and his wife attended LINC's anniversary celebration.
- 4.4 Trustee Teresa Nuñez restated the sentiment in the room, and then told that she appreciates the programming in the Ft. Lupton and Carbon Valley libraries. She showed a pot that she had made at CVRL. She then reported that at HPLD's Foundation meeting, Niamh Mercer, Foundation Director, gave a presentation on the Foundation's strategic plan from 2019 to present, and then they did a swot analysis.

Trustee Gerri Holton had nothing new to add

Trustee Michael Wailes thanked Kristi Plumb for hosting.

5.0 ADJOURNMENT AT 6:24PM

There being no further business,

MOTION to adjourn the meeting: Secretary/Treasurer Nick Nakamura

SECOND: Vice-Chair Joyce Smock

DISCUSSION: None

VOTE: 5:0

Upcoming meetings:

June 17, 2024 at 5:00p.m.: HPLD Board of Directors Meeting - Regular Session

LINC Library Innovation Center, 501 8th Avenue, Greeley, CO 80631

Nick Nakamura

HPLD Board Secretary/Treasurer
Nick Nakamura

Kim Parker

Recording Secretary
Kim Parker