



BOARD OF TRUSTEES

Regular Session Minutes

Monday, October 9, 2023

5:00 p.m.

LINC Library Innovation Center

501 8th Avenue, Greeley, CO 80631

1.0 OPENING OF MEETING AT 5:02 P.M.

1.1 Roll Call and Pledge of Allegiance

All were Present unless noted:

Chair Ken Poncelow

Vice-Chair Mary Heberlee

Secretary/Treasurer Joyce Smock was excused

Trustee Jana Caldwell

Trustee Teresa Curtis was excused

Trustee Gerri Holton was excused

Trustee Nick Nakamura

Quorum was established.

Legal Counsel William Garcia

HPLD Staff: Dr. Matthew Hортt, Kim Parker, Natalie Wertz, Eric Ewing

Guest: Steve Teets

Chair Ken Poncelow read the following statement into record:

High Plains Library District is dependent on the trust of its community to successfully achieve its mission. Therefore, it is crucial that all Trustees conduct business on behalf of the High Plains Library District with the highest level of integrity, truth, and honor, avoiding any impropriety or the appearance of impropriety.

1.2 Approval of Agenda

MOTION to approve the agenda: Vice-Chair Mary Heberlee

SECOND: Trustee Nick Nakamura

DISCUSSION: None

VOTE: 3:0

- 1.3 Approval of Consent Agenda
- a. September 18, 2023, Regular Session Meeting Minutes
MOTION to approve the consent agenda: Trustee Nick Nakamura
SECOND: Vice-Chair Mary Heberlee
DISCUSSION: None
VOTE: 3:0
- 1.4 The Good We Do
Dr. Hortt shared information about the District’s All Staff Day, which was held on October 6th. He also showed one of the Lightning Talks that was presented by staff members: *Library of the Future*.
- 1.5 Public Comment
Steve Teets promoted Weld Project Connect and recommended that staff volunteer. He also asked when Centennial Park Library’s remodel will be completed. Dr. Hortt answered that completion was expected around the first of the year.

2.0 ITEMS FOR INFORMATION/ACTION

- 2.1 Preliminary Budget (Action) – Natalie Wertz, HPLD Finance Manager
Natalie Wertz gave an overview of the proposed 2024 budget, which the Finance Committee has reviewed and is recommending approval of. She added that the figures do not include the impact of Proposition HH if it passes in the November election. The proposed budget can be seen in the [Board Packet](#).
- MOTION** to accept the proposed budget and schedule the public hearing and final vote for the December 11, 2023 board meeting, along with scheduling a secondary public hearing on December 29, 2023 to certify the mil levy in case Proposition HH passes:
Vice-Chair Mary Heberlee
SECOND: Trustee Nick Nakamura
DISCUSSION: None
VOTE: 3:0
- 2.2 Executive Director Annual Performance Appraisal (Information) – Eric Ewing, HPLD Human Resources Associate Director
D. Hortt introduced Eric Ewing, who explained the process and timeline for this year’s performance appraisal.

Information only. No action required.

3.0 DIRECTORS REPORT

- 3.1 Review Draft Agenda – Dr. Matthew Hortt, HPLD Executive Director
- a. November 13, 2023 RS
Dr. Hortt told of the change in location from Centennial Park Library to LINC, because of the status of construction at C.P., and went through the current agenda.

- 3.2 District Updates – Dr. Matthew Hortt, HPLD Executive Director
The District received updates from Grover. The property has been referred to a Title company, and Closing is expected to be later in October.

DSS construction planning meetings have kicked off.

The sale of the Lincoln Park property continues to move forward.

Staff discovered that as Erie has annexed land on the Boulder County side, they have not automatically made it part of the District. As a result, staff members have looked at what's been annexed over the last 15 years and found approximately 1,200 parcels of land. There will be more information to come.

Board interviews are scheduled for October 20th at LINC from 1:00 to 5:00p.m. Sixteen applications were received.

The Colorado Court of Appeals just issued a decision on a Gunnison County case and ruled that any identifying information on a request for reconsideration must be redacted from public record. Because that is HPLD's practice and the recommendation of Legal Counsel, it won't change HPLD's processes.

4.0 BOARD COMMENTS

- 4.1 Chair Report
4.2 Vice-Chair Mary Heberlee said she is proud of what we are accomplishing.
4.3 Other Board Members

Nick Nakamura reported that 900 people were given free dental services at COMOM, Colorado Mission of Mercy's free dental days, which were held in Greeley on September 22 and 23. He thanked the District for supporting and promoting the event. He also highlighted Matt and staff for helping to facilitate and attending in the Colorado Workforce Development Conference in Weld and Larimer Counties.

ADJOURNMENT AT 5:46 P.M.:

There being no further business,

MOTION to adjourn the meeting: Vice-Chair Mary Heberlee

SECOND: Trustee Nick Nakamura

DISCUSSION: None

VOTE: 3:0

Upcoming meetings:

November 13, 2023, 5:00p.m.: HPLD Board of Directors Meeting - Regular Session
LINC Library, 501 8th Avenue, Greeley, CO 80631

Joyce Smock

HPLD Board Secretary/Treasurer
Joyce Smock

Kim Parker

Recording Secretary
Kim Parker