



**BOARD OF TRUSTEES**  
**Special Executive Session Minutes**  
**Thursday, November 2, 2023**  
**4:00p.m.**  
**HPLD Administration Building,**  
**2650 W 29<sup>th</sup> St, Greeley, CO 80631**

**1.0 OPENING OF MEETING AT 4:03PM**

1.1 Roll Call and Pledge of Allegiance

All were Present unless noted:

Chair Ken Poncelow

Vice-Chair Mary Heberlee arrived at 4:05

Secretary/Treasurer Joyce Smock attended online

Trustee Jana Caldwell

Trustee Teresa Curtis attended online

Trustee Gerri Holton attended online

Trustee Nick Nakamura attended online

Quorum was established.

Legal Counsel William Garcia attended online

HPLD Staff: Dr. Matthew Hortt, Natalie Wertz, Kim Parker

Guest: Nick Berryman attended online

1.2 Approval of Agenda

**MOTION** to approve the agenda: Trustee Jana Caldwell

**SECOND:** Secretary/Treasurer Joyce Smock

**DISCUSSION:** None

**VOTE:** Unanimously approved, 6:0

1.3 Public Comment

No public comment

**2.0 EXECUTIVE SESSION PURSUANT TO C.R.S. § 24-6-402(4)**

2.1 C.R.S. § 24-6-402(4) (e) Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators. - Lincoln Park Library building property

**MOTION** to enter Executive Session under C.R.S. § 24-6-402(4) - Pursuant to section C.R.S. § 24-6-402(4) (e), determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators. - Lincoln Park Library building property

**MOTION:** Trustee Jana Caldwell

**SECOND:** Trustee Nick Nakamura

**DISCUSSION:** NONE

**VOTE:** Unanimously approved, 6:0

An Executive Session meeting of the Board of Trustees of the High Plains Library District convened on November 2, 2023 for the sole purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators. - Lincoln Park Library building property. Attending were Chair Ken Poncelow, Vice-Chair Mary Heberlee, Secretary/Treasurer Joyce Smock, Trustee Jana Caldwell, Trustee Teresa Curtis, Trustee Gerri Holton, Trustee Nick Nakamura, Legal Counsel William Garcia, Nick Berryman, Natalie Wertz, and Dr. Matthew Hortt.

During the executive session, the Board did not engage in substantive discussion of any matter not enumerated in C.R.S. § 24-6-402(4). The Board did not adopt any policy, position, resolution, rule, regulation, or take any formal action. The executive session meeting was adjourned at 4:39pm and reconvened in special session.

**3.0 CONCLUSION OF EXECUTIVE SESSION AND ADJOURNMENT OF SPECIAL SESSION AT 4:39PM**

There being no further business,

**MOTION** to adjourn the meeting: Trustee Jana Caldwell

**SECOND:** Vice-Chair Mary Heberlee

**DISCUSSION:** NONE

**VOTE:** Unanimously approved, 6:0

*Joyce Smock*

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HPLD Board Secretary/Treasurer  
Joyce Smock

*Kim Parker*

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Recording Secretary  
Kim Parker