



## **BOARD OF TRUSTEES**

### **Executive Session Minutes**

**Monday, January 9, 2023**

**HPLD Administration Building  
2650 W. 29th St., Greeley, CO 80631**

**4:30 p.m.**

#### **1.0 OPENING OF MEETING AT 4:33PM**

##### **1.1 Roll Call**

All were Present unless noted:

Chair/Region 3: Ken Poncelow

Vice-Chair/Region 5: Mary Heberlee

Secretary/Treasurer/Region 6: Joyce Smock

Region 1: Trustee Teresa Curtis attended virtually

Region 2: Trustee Gerri Holton attended virtually

Region 4: Trustee Nick Nakamura

At Large Trustee: Jana Caldwell

Quorum was established.

Legal Counsel William Garcia

Staff: Dr. Matthew Hortt

*Chair Read the following statement into record:* High Plains Library District (HPLD) is dependent on the trust of its community to successfully achieve its mission. Therefore, it is crucial that all Trustees conduct business on behalf of the High Plains Library District with the highest level of integrity, truth and honor, avoiding any impropriety or the appearance of impropriety.

##### **1.2 Approval of Agenda**

**MOTION** to approve the agenda: Trustee Jana Caldwell

**SECOND:** Trustee Joyce Smock

**DISCUSSION:** None

**VOTE:** Unanimously approved, 6:0

##### **1.3 Public Comment**

No Public Comment

**2.0 ITEMS FOR INFORMATION/ACTION**

2.1 Executive Session for the purpose of:

a. Discussion concerning Dr. Matthew Hortt's employee contract

**MOTION** to enter Executive Session under C.R.S. § 24-6-402(4) (f)

Pursuant to section 24-6-402(4) of the Colorado Revised Statutes, I move that we enter into executive session for the sole purpose of discussing Personnel matters, specifically Dr. Matthew Hortt's contract: Trustee Nick Nakamura

**SECOND:** Vice-Chair Mary Heberlee

**DISCUSSION:** None

**VOTE:** 6:0

Once in Executive Session, Chair Poncelow read:

An executive session meeting of the Board of Trustees of the High Plains Library District is being convened at 4:33p.m. on January 9, 2023 for the sole purpose of discussing Personnel matters as authorized by [§ 24-6-402(4)(f)]. Attending are Chair Ken Poncelow; Vice-Chair Mary Heberlee; Secretary/Treasurer Joyce Smock; Trustees Jana Caldwell, Teresa Curtis, Gerri Holton, and Nick Nakamura; Legal Counsel William Garcia; and Dr. Matthew Hortt.

**3.0 ADJOURNMENT AT 5:06 p.m.** per Chair Poncelow's direction.

*Joyce Smock*

Secretary/Treasurer

Joyce Smock

*Kim Parker*

Recording Secretary

Kim Parker