



BOARD OF TRUSTEES

Executive Session Minutes

Monday, December 12, 2022

**HPLD Administration Building
2650 W. 29th St., Greeley, CO 80631**

4:30 p.m.

If you wish to address the Board via Public Comment, please attend the meeting in person. If you are unable to attend in person, you can submit public comments to the Board prior to the Board meeting via Formstack: https://hpld.formstack.com/forms/board_questions

1.0 OPENING OF MEETING AT 4:40PM

1.1 Roll Call and Pledge of Allegiance

All were Present unless noted:

Chair/Region 3: Ken Poncelow

Vice-Chair/Region 5: Mary Heberlee

Secretary/Treasurer/Region 4: Mary Roberts arrived at 4:50pm

Region 1: Trustee Teresa Curtis attended virtually

Region 2: Trustee Gerri Holton

Region 6: Trustee Joyce Smock

At Large Trustee: Jana Caldwell

Quorum was established.

Legal Counsel William Garcia

Staff: Dr. Matthew Hорт, Kim Parker left at 4:45pm

Chair Read the following statement into record: High Plains Library District (HPLD) is dependent on the trust of its community to successfully achieve its mission. Therefore, it is crucial that all Trustees conduct business on behalf of the High Plains Library District with the highest level of integrity, truth and honor, avoiding any impropriety or the appearance of impropriety.

1.2 Approval of Agenda

MOTION to approve the agenda: Trustee Gerri Holton

SECOND: Trustee Joyce Smock

DISCUSSION: None

VOTE: Unanimously approved, 6:0

1.3 Public Comment

No Public Comment

2.0 ITEMS FOR INFORMATION/ACTION

2.1 Executive Session for the purpose of:

a. Discussion concerning Dr. Matthew Hортt’s performance appraisal

MOTION to enter Executive Session under C.R.S. § 24-6-402(4) (f) – Pursuant to section 24-6-402(4) of the Colorado Revised Statutes, I move that we enter into executive session for the sole purpose of discussions Personnel matters, specifically Dr. Matthew Hортt’s Performance

Appraisal: Trustee Jana Caldwell

SECOND: Vice-Chair Mary Heberlee

DISCUSSION: None

VOTE: 6:0

Kim Parker left the meeting at 4:45p.m. and Secretary/Treasurer Mary Roberts arrived at 4:50.

Once in Executive Session Chair Read:

An executive session meeting of the Board of Trustees of the High Plains Library District is being convened at 4:40p.m. on December 12, 2022 for the sole purpose of discussing Personnel matters as authorized by [§ 24-6-402(4)(f)]. Attending are Chair Ken Poncelow; Vice-Chair Mary Heberlee; Secretary/Treasurer Mary Roberts; Trustees Jana Caldwell, Teresa Curtis, Gerri Holton, and Joyce Smock; Legal Counsel William Garcia; and Dr. Matthew Hортt.

3.0 ADJOURNMENT AT 5:06 p.m. per Chair Poncelow’s direction.

Upcoming meetings:

December 12, 2022, 5:00p.m.: HPLD Board of Directors Meeting - Regular Session
HPLD Administration Building, 2650 W. 29th St., Greeley, CO 80631

Joyce Smock

Kim Parker

Secretary/Treasurer

Recording Secretary

Joyce Smock

Kim Parker