



highplains Library District

RESOLUTION OF THE BOARD OF TRUSTEES
OF THE
HIGH PLAINS LIBRARY DISTRICT

19-4

Colorado Open Records Act Rules and Policy

WHEREAS, the High Plains Library District (the "District") was organized as a library district pursuant to 524-90-101 et seq., C.R.S.; and

WHEREAS, as a governmental entity, the District is subject to and required to comply with the Colorado open Records Act, 5} 24-72-200.1 to - 206, C.R.S. ("CORA"); and will make documents available to the public in accordance to the minimum standards set forth by the Colorado State Archives Special District Records Management Manual

WHEREAS, CORA permits the adoption of policies specifying the applicable conditions concerning the research and retrieval of public records, including the imposition of a research and retrieval fee; and

WHEREAS; to provide guidance to persons who submit requests for public records to the District pursuant to CORA, the District desires to adopt a policy regarding requests for public records and the research and retrieval fees that apply when responding to CORA requests; and

NOW THEREFORE, be it resolved by the Board of Trustees of the High Plains Library District as follows:

1, The Board adopts the "Policy Regarding Requests for Public Records — Research and Retrieval" attached as Exhibit A to this resolution.

Approved this 18th day of March 2019 by the High Plains Library District Board

Ken Poncelow
Chairman of the HPLD Board

Bob Grand
Secretary/ Treasurer of HPLD Board