



BOARD OF TRUSTEES

Regular Session Minutes

Monday, August 15, 2022

HPLD Administration Building

2650 W. 29th St., Greeley, CO 80631

5:00 p.m.

1.0 OPENING OF MEETING AT 5:00 PM

1.1 Roll Call and Pledge of Allegiance

All were Present unless noted:

Chair/Region 3: Ken Poncelow

Vice-Chair/Region 5: Mary Heberlee

Secretary/Treasurer/Region 4: Mary Roberts

Region 1: Trustee Teresa Curtis (attended virtually)

Region 2: Trustee Gerri Holton

Region 6: Trustee Joyce Smock - excused

At Large Trustee: Jana Caldwell

Quorum was established.

Legal Counsel William Garcia

Staff: Eric Ewing, James Melena, Natalie Wertz, Dr. Matthew Hortt, Kim Parker

Fort Lupton Public and School Library Director: Thomas Samblanet

Chair Ken Poncelow read the following statement into record: *High Plains Library District (HPLD) is dependent on the trust of its community to successfully achieve its mission. Therefore, it is crucial that all Trustees conduct business on behalf of the High Plains Library District with the highest level of integrity, truth and honor, avoiding any impropriety or the appearance of impropriety.*

1.2 Approval of Agenda

MOTION to approve the agenda: Trustee Gerri Holton

SECOND: Trustee Jana Caldwell

DISCUSSION: None

VOTE: Unanimously approved, 6:0

1.3 Approval of Consent Agenda

a. July 18, 2022 Regular Session Meeting Minutes

b. July 18, 2022 Work Session Meeting Minutes

MOTION to approve the Consent Agenda: Secretary/Treasurer Mary Roberts

SECOND: Vice-Chair Mary Heberlee

DISCUSSION: None

VOTE: Unanimously approved, 6:0

- 1.4 Public Comment
No public comment

2.0 ITEMS FOR INFORMATION/ACTION

- 2.1 Fort Lupton Owners Rep Contract Discussion (Action) – Thomas Samblanet, Fort Lupton Public & School Library Director

Thomas Samblanet reported that, in 2018, planning started for separating Fort Lupton’s Public and School Library. A location was identified; but because of COVID, the City of Fort Lupton cut back spending and the library could not purchase the property until recently. Because of the delay, Wember, Inc. has asked for an additional \$79,550 for the extra work that has accrued during that time. Director Samblanet asked the HPLD Board to consider reimbursing Fort Lupton Library for the additional funds: a net of \$66,000.

Trustees asked if the City of Fort Lupton was providing any support through waived fees and what funding the school district is providing, and Director Samblanet replied that the City had waived some application fees. The Board requested that more information be provided by Fort Lupton Library Staff.

The discussion and vote will be carried over to next month’s meeting.

- 2.2 Grover Update (Information) - Dr. Matthew Hortt, HPLD Executive Director

Dr. Hortt reported that since the HPLD Board Meeting last month, the IGA with the Town of Grover was sent to the town, Wember had the building moved to Grover and is doing soil property tests, and the structure is insured and secured. Dr. Hortt had an initial kick-off meeting with Wember, and they are concerned about budget, especially for water mitigation.

Also, in the near future, staff will talk to the Town about creating a steering committee, which will include Chair Ken Poncelow and Trustee Joyce Smock, and the Board will revisit the last two parts of the task order because only the first part was approved in a previous meeting.

For information only. No Board action required.

- 2.3 LINC Talking Points (Action) – James Melena, HPLD Community Relations and Marketing Manager

James Melena covered LINC talking points that were generated after the Board tour of the facility. The Board responded with feedback, ideas, and suggestions. Melena will make some edits and then report again at next month’s Board meeting. After an agreement on the points is made, he will create a talking points guide for the Trustees of both Boards to use in their conversations about LINC.

The discussion and vote will be carried over to next month’s meeting.

3.0 DIRECTORS REPORT

- 3.1 Review Draft Agenda – Dr. Matthew Hortt, HPLD Executive Director
a. September 19, 2022

- 3.2 District Updates – Dr. Matthew Hortt, HPLD Executive Director

The Colorado Association of Libraries (CAL) announced their 2022 awards, and HPLD’s Peter Derk and Christina Hernandez will receive accolades at CAL’s annual conference in September. Peter, the Social Media Specialist in HPLD’s Community Relations & Marketing Department,

won the *Equity, Diversity, and Inclusion* Award. Christina, a Librarian in HPLD's MOVE Department, won the *Library Partnership of the Year* Award.

The CDC just issued new guidelines on COVID quarantines, and staff will evaluate them to see if HPLD needs to change any procedures. More information will be shared with the Board at a later date.

The Northern Plains Public Library (NPPL) has hired a new Library Director, AnaLicia Anastasia. She has been an employee of NPPL and was the Interim Director.

The District received three on-call roofing proposals, and Front Range Roofing's RFP was accepted.

The Weld Community Foundation is kicking off their first episode of *Where Water Flows Uphill*. It's a podcast that focuses on water history, as well as how that plays into the Wes Sam Bruce display at LINC.

Cindy Welsh, HPLD Librarian, is working on the water history display at LINC. Mike Welsh, who has extensive knowledge of water history, will work on it with her, along with Trustee Joyce Smock. Dr. Hortt asked if anyone else would like to participate in the project.

The District has received three applications for the open Board position for the Greeley/Evans/Garden City Area, and none yet for the Fort Lupton Area.

4.0 BOARD COMMENTS

4.1 **Chair Ken Poncelow** thanked everyone who could attend the LINC tour and dinner, and thanked them for their comments. He also talked about having the Member Boards Dinner at LINC.

4.2 **Vice-Chair Mary Heberlee** said she was sorry she missed the tour, and added that we're making amazing progress. It's spectacular.

4.3 **Secretary/Treasurer Mary Roberts** said it was an excellent tour of LINC. It was reassuring to hear the Foundation's good feedback.

4.4 Other Board Members

Jana Caldwell gave a shout out to the High Plains Chautauqua. It was very well done and the library district played a large role in that. She's glad that HPLD supports it. On another note, there is a seven-minute video of a CBS interview with Jason Reynolds that shows how he's working with kids to encourage them and help them read.

Teresa Curtis got to thinking that when she thought of applying for the Board position, she asked John Damsma, former Trustee, about the position. In that conversation, he told her about LINC and how it was really exciting and on the horizon. She is glad and grateful that he encouraged her and that she gets to be a part of the process. Furthermore, during the LINC tour she had asked if the Board would be able to experiment with all the new equipment before the library opens. She's looking forward to that, too.

Gerri Holton said having things on the HPLD website that tie into other things that are happening around the nation and world would be helpful. Also, Melissa Beavers' presentation

Trauma-informed Librarianship that she gave at the Equity, Diversity, Social Justice, & Inclusion Conference would be good training for staff and library Boards. Additionally, United for Libraries is coming out with a Challenge toolkit, which is a resource on books and materials that are being challenged.

Dr. Hортt will send three links to the Board Trustees: James Melena's video of driving through LINC, a CBS video about public libraries that Trustee Jana Caldwell recommended, and the CBS interview with Jason Reynolds that was also recommended by Trustee Caldwell.

5.0 ADJOURNMENT at 6:07 pm

There being no further business before the Board of Trustees,

MOTION to adjourn the meeting: Vice-Chair Mary Heberlee

SECOND: Secretary/Treasurer Mary Roberts

DISCUSSION: None

VOTE: Unanimously approved, 6:0



HPLD Board Secretary/Treasurer
Mary Roberts



Recording Secretary
Kim Parker