



BOARD OF TRUSTEES

Regular Session Agenda

Monday, July 18, 2022

Riverside Library and Cultural Center

Empire Ballroom

3700 Golden St., Evans, CO 80620

5:00 p.m.

This is also streamed virtually by GoToMeeting.

The meeting can be viewed from your computer, tablet, or smartphone.

<https://www.mylibrary.us/hpldboardmeetings>. To view the Board meeting online, use this link and select the date of the meeting you want to join. If you have public comments, you may submit questions at the time of signing up for the meeting. All participants will be muted.

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If you wish to address the Board via Public Comment, please attend the meeting in person.

If you are unable to attend in person, you can submit public comments to the Board prior to the Board meeting via Formstack: https://hpld.formstack.com/forms/board_questions

The High Plains Library District Board may take action on any of the following agenda items as presented or modified prior to or during the meeting, and items necessary or convenient to effectuate the agenda items.

1.0 OPENING OF MEETING

- 1.1 Roll Call and Pledge of Allegiance
- 1.2 Approval of Agenda
- 1.3 Approval of Consent Agenda
 - a. June 20, 2022 Regular Session Meeting Minutes
- 1.4 Public Comment

2.0 ITEMS FOR INFORMATION/ACTION

- 2.1 Introduction of Erie Community Library Manager (Information) - Dr. Matthew Hortt, HPLD Executive Director
- 2.2 Holidays Survey Results (Information) - Dr. Matthew Hortt, HPLD Executive Director
- 2.3 Grover Update (Action) - Dr. Matthew Hortt, HPLD Executive Director
- 2.4 Update of District hiring process (Information) - Dr. Matthew Hortt, HPLD Executive Director

3.0 DIRECTORS REPORT

- 3.1 Review Draft Agenda – Dr. Matthew Hortt, HPLD Executive Director
 - a. August 15, 2022
- 3.2 District Updates – Dr. Matthew Hortt, HPLD Executive Director

4.0 BOARD COMMENTS

- 4.1 Chair Report
- 4.2 Vice-Chair
- 4.3 Secretary/Treasurer
- 4.4 Committees
- 4.5 Other Board Members

5.0 EXECUTIVE SESSION PURSUANT TO C.R.S § 24-6-402(4)(e). Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators – Future Capital Projects

6.0 ADJOURNMENT

Upcoming meetings:

August 15, 2022, 5:00p.m. HPLD Board of Directors Meeting - Regular Session
HPLD Administration Building, 2650 W. 29th St., Greeley, CO 80631



BOARD OF TRUSTEES
DRAFT - Regular Session Minutes
Monday, June 20, 2022
HPLD Administration Building
2650 W. 29th St., Greeley, CO 80631
5:00 p.m.

1.0 OPENING OF MEETING AT 5:04

1.1 Roll Call and Pledge of Allegiance

All were Present unless noted:

Chair/Region 3: Ken Poncelow

Vice-Chair/Region 5: Mary Heberlee left at 6:36

Secretary/Treasurer/Region 4: Mary Roberts

Region 1: Trustee Teresa Curtis (attended virtually)

Region 2: Trustee Gerri Holton

Region 6: Trustee Joyce Smock

At Large Trustee: Jana Caldwell

Quorum was established.

Legal Counsel William Garcia

Staff: Dr. Matthew Hott, Marjorie Elwood, Natalie Wertz, Niamh Mercer, Kim Parker

Guests: Tony Brewer, Maggie Shawcross,

Chair Ken Poncelow read the following statement into record: *High Plains Library District (HPLD) is dependent on the trust of its community to successfully achieve its mission. Therefore, it is crucial that all Trustees conduct business on behalf of the High Plains Library District with the highest level of integrity, truth and honor, avoiding any impropriety or the appearance of impropriety.*

1.2 Approval of Agenda

MOTION to approve the agenda: Trustee Joyce Smock

SECOND: Trustee Jana Caldwell

DISCUSSION: None

VOTE: Unanimously approved, 7:0

1.3 Approval of Consent Agenda

a. April 18, 2022 Regular Session Meeting Minutes

b. May 16, 2022 Regular Session Meeting Minutes

MOTION to approve the April 18, 2022 Regular Session Meeting Minutes:

Secretary/Treasurer Mary Roberts

SECOND: Vice-Chair Mary Heberlee

DISCUSSION: None

VOTE: Unanimously approved, 7:0

MOTION to approve the May16, 2022 Regular Session Meeting Minutes:

Vice-Chair Mary Heberlee

SECOND: Secretary/Treasurer Mary Roberts

DISCUSSION: None

VOTE: Unanimously approved, 7:0

- 1.4 Public Comment
No public comment

2.0 ITEMS FOR INFORMATION/ACTION

- 2.1 Annual Comprehensive Financial Report (Action) – Natalie Wertz, HPLD Finance Manager

The Annual Comprehensive Financial Report can be found here:

<http://www.mylibrary.us/wp-content/uploads/2022/06/2.1A-High-Plains-Library-District-12.31.21.pdf>.

Alan Holmberg, CPA from Anderson & Whitney, presented a summary of the Annual Comprehensive Financial Report (ACFR) audit. Some of the highlights follow: HPLD earned a Certificate for Achievement of Excellence for the nineteenth consecutive year. It is a program the District chooses to participate in and it gives an extra step of accountability. The District is in a very strong position, with the general fund balance coming in at about \$77,000,000. Mr. Holmberg said the budget is favorable and he complimented the work of the HPLD staff and appreciates the cooperation from them.

Chair Poncelow asked how the District establishes their investment policy. Ms. Wertz answered that HPLD uses the Investment Policy that was approved by the Board last year, which allows the use of investments pools and highly rated U.S. Treasury bonds, U.S. Agency bonds, and corporate bonds. Furthermore, the Finance Committee makes the recommendations on where funds are invested.

Chair Poncelow closed the discussion by saying that the District runs a sound operation and has planned well for the future. Examples of this are the new library building downtown, building new libraries, and helping Member Libraries.

MOTION to accept the ACFR as presented: Secretary/Treasurer Mary Roberts

SECOND: Trustee Gerri Holton

DISCUSSION: None

VOTE: Unanimously approved, 7:0

- 2.2 Financial Services Audit RFP (Action) - Natalie Wertz, HPLD Finance Manager
Natalie Wertz stated that the last Financial Services Audit RFP was issued In 2017 and had the option to be renewed for four years. Therefore, the contract was completed at the end of 2021 and the District is now going through the process again. The RFP, which was reviewed by the Finance Committee, requires responses by mid-August. The Finance Committee will review the submissions and report their recommendation at the September HPLD Board Meeting.
MOTION to approve issuing the RFP for audit services: Vice-Chair Mary Heberlee
SECOND: Secretary/Treasurer Mary Roberts
DISCUSSION: None
VOTE: Unanimously approved, 7:0
- 2.3 On-Call Roofing Presentation from Roof Connect (Information) - Dr. Matthew Hортt, HPLD Executive Director
Dr. Hортt explained that due to roofing issues, there has been interest in creating an on-call roofing contract. There are a couple ways the District can go: issue an RFP or identify companies that can complete the required services. The Board will be asked to decide next month which direction they want staff to take.
In the meantime, Eric Pickert, of RoofConnect, presented to the Board on their deliverables. The organization provides asset management services and is a national roofing services company that's been in business for 20 years with 200 roofing contractors, which include local servicers across the front range.
For information only. No Board action required.
- 2.4 LINC Capital Campaign (Information) – Niamh Mercer, HPLD Friends & Foundation Director
Ms. Mercer reported that the Enterprise Tax Zone was approved in late May, and the Foundation and Marketing Departments are launching a \$1,000,000 capital campaign for the project. The Enterprise Tax Credit allows a cash donation of at least \$100 to get a 25% state income tax credit and a 12.5% tax credit for in-kind donations. The virtual campaign was just launched, and the physical mailer campaign will begin in August. The theme is *Creating a future for library lovers*. The link to the campaign website is <https://www.hpldfriendsandfoundation.org/linc>.

After discussion about the LINC project and campaign, it was decided that staff will arrange for the Board to have a hard hat tour of the building, followed by dinner to discuss talking points. Also, every Board meeting will now include updates on both the LINC project and capital campaign.
For information only. No Board action required.
Vice-Chair Mary Heberlee left the meeting during the discussion at 6:36 pm
- 2.5 Board Recruitment (Action) - Dr. Matthew Hортt, HPLD Executive Director
Two Board terms will end on December 31st : Regions 2 & 4. The District will need to recruit for Mary Roberts' and Gerri Holton's positions. In both cases, it is their first term and so each Trustee is eligible to apply for the position again. The same recruitment plan will be used as has been for the last several years: Vice-Chair Mary Heberlee and Trustee Jana Caldwell will serve as the Selection Committee; staff will

disseminate the communications and promotions in the next few days; and after the September 16th deadline for submitting applications, it will be decided which candidates are eligible to be invited to interview. Interviews will be held on October 14th.

MOTION to approve the release of recruitment materials: Secretary/Treasurer Mary Roberts

SECOND: Trustee Jana Caldwell

DISCUSSION: None

VOTE: Unanimously approved, 6:0

- 2.6 Grover Project Update (Action) - Dr. Matthew Hortt, HPLD Executive Director
Progress continues to be made on plans for a library in Grover. The Town of Grover is in favor of having the modular moved up there, and the town has identified property that can hold the unit while preparations are being made on the land that the building will sit on. Dr. Hortt and HPLD's Legal Counsel will create an Intergovernmental Agreement that will include the verbiage that the land and structure would go to the Town if HPLD were to pull out, per the Town's request. Dr. Hortt will set up a meeting with Grover to continue discussions.

MOTION to direct staff to draft an IGA with the Town of Grover which will define the donation of land to the District and the development of a library on the land:

Trustee Gerri Holton

SECOND: Trustee Jana Caldwell

DISCUSSION: None

VOTE: Unanimously approved, 6:0

3.0 DIRECTORS REPORT

- 3.1 Review Draft Agenda – Dr. Matthew Hortt, HPLD Executive Director
a. July 18, 2022

- 3.2 District Updates – Dr. Matthew Hortt, HPLD Executive Director
The District had to close a library for a couple of days because of COVID exposure. Staff was informed that if that would continue to happen, HPLD would enforce mandatory masks for employees.

The HPLD Administration Building hosted AARP for their free tax help again this year. The organization served 716 people this year.

The HPLD MOVE Department will hold their annual Naturalization Ceremony on Friday, July 1st and 9:00a.m. at Centennial Village. The Board was invited to attend.

Brenda Carns retired from the Eaton Public Library and Amber Green will be the Library Director starting on July 5th.

The Fort Lupton Library ground-breaking was held earlier in the day, and was a good event.

4.0 BOARD COMMENTS

- 4.1 Chair Poncelow reported that the Fort Lupton Library ground breaking was phenomenal.
- 4.2 Secretary/Treasurer Mary Roberts was at the Community Advocates Celebration event that was presented by HPLD's MOVE department. It was very well done, and it was nice to see the both the partners and the Outreach vehicles showcased. It was a comfortable turnout and a good event. She suggested possibly advertising a little more and having more specifics on its purpose.
- 4.3 Other Board Members
Trustee Joyce Smock went to Virginia and visited Montecello. Thomas Jefferson was the founder of the quote, "I cannot live without books", and Joyce brought back a magnet with the quote for each Trustee and some staff.

Trustee Gerri Holton will attend CALCON. Also, Laura Brashear, the 2019 Writer in Residence, is doing a writing class in the Fort Lupton Public and School Library.

Dr. Hортt replied that staff will send information on the Colorado Association of Libraries' Annual Conference, CALCON22, to the Trustees.

Trustee Jana Caldwell said that she and Vice-Chair Mary Heberlee went to Brenda Carns' retirement celebration last week, which was a nice event. They met the upcoming Director, Amber Green.

Trustee Teresa Curtis's audio was not working and so she was not able to share.

5.0 EXECUTIVE SESSION PURSUANT TO C.R.S. § 24-6-402(4)(e): Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators - Fort Lupton Public and School Library Owners Rep Add Service Contract.

MOTION to enter Executive Session under C.R.S. § 24-6-402(4)(e) – Pursuant to section 24-6-402(4) of the Colorado Revised Statutes, I move that we enter into executive session for the sole purpose of conferring with an attorney to determine positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators in regard to Fort Lupton Public and School Library Owners Rep Add Service Contract as authorized by C.R.S. § 24-6-402(4) (e), and will adjourn from Executive Session: Trustee Jana Caldwell

SECOND: Secretary/Treasurer Mary Roberts

DISCUSSION: None

VOTE: Unanimously approved, 6:0

Trustee Gerri Holton recused herself.

The Executive Session of the Board of Trustees of the High Plains Library District convened at 7:15p.m. for the sole purpose of conferring with an attorney to determine positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators in regard to Fort Lupton Public and School Library Owners Rep Add Service Contract as authorized by C.R.S. § 24-6-402(4) (e). Attending were Board Trustees Ken Poncelow, Mary Roberts, Jana Caldwell, and Joyce Smock; Legal Counsel William Garcia; and Dr. Matthew

Hortt. During the executive session, the Board conferred with attorneys to determine positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators in regard to Fort Lupton Public and School Library Owners Rep Add Service Contract as authorized by C.R.S. § 24-6-402(4) (e). The Board did not adopt any policy, position, resolution, rule, regulation, or take any formal action. The executive session meeting was adjourned at 7:56p.m. and the regular session reconvened.

Regular Session Roll Call

All were present unless noted:

Chair Ken Poncelow
Vice Chair Heberlee - excused
Secretary/Treasurer Mary Roberts
Trustee Teresa Curtis - excused
Trustee Gerri Holton - excused
Trustee Joyce Smock
Trustee Jana Caldwell

Quorum was established.

6.0 ADJOURNMENT at 7:56pm

There being no further business before the Board of Trustees,

Motion to adjourn the meeting: Secretary/Treasurer Mary Roberts

Second: Trustee Jana Caldwell

Discussion: None

VOTE: Unanimously approved, 4:0

Upcoming meetings:

July 18, 2022, 5:00p.m. HPLD Board of Directors Meeting - Regular Session
Riverside Library and Cultural Center, 3700 Golden St., Evans, CO 80620

HIGH PLAINS LIBRARY DISTRICT

BOARD OF TRUSTEES COMMUNICATION

Meeting date: July 18, 2022
Type of item: Information
Subject: Introduction of Erie Community Library's Manager, Ian Holmes
Presented by: Dr. Matthew Hорт, Executive Director
Recommendation: Information only, no action to be taken

Background

We are happy to introduce Ian Holmes as Erie Community Library's Manager.

Ian, a Nebraskan, explored options in museum curation and archival work in Omaha before deciding to pursue a career in libraries. He received his Master of Library & Information Science through St. Catherine University in St Paul, MN. After working in Minnesota, he moved to the Boston area where he served as a technology librarian and helped build a new "Library of Things."

He then moved to Colorado where he served as the Poudre River Public Library District's Adult Services Coordinator including an (unofficial) stint as their head archivist before going to Washington County (MN) Library's Hardwood Creek Library to be their Senior Manager.

Now that Ian is at High Plains, he is looking forward to helping create a seamless experience for library patrons through supporting efforts to create exceptional public services. As he noted, people come to the library to use materials, access technology, and attend programs; and it's the staff who facilitate the experience which makes the library a valued part of the community.

When not involved in the library business, Ian enjoys playing tennis (poorly) and golf (avidly). He also enjoys biking, photography, and (surprise) reading.

Recommendation

Information only, no action to be taken

HIGH PLAINS LIBRARY DISTRICT

BOARD OF TRUSTEES COMMUNICATION

Meeting date: July 18, 2022
Type of item: Information
Subject: Holidays Survey Results
Presented by: Dr. Matthew Hortt, Executive Director
Recommendation: Information only, no action to be taken.

Background

At the May HPLD Board Meeting, the Board provided staff with Direction to seek input from the Staff regarding the Holidays that the District observes.

Considerations

- Information to be considered when approving the Holiday calendar for 2023
- Received input from staff at every library and most departments
- The survey was shared with the notice that nonparticipation would be counted as a vote for no change or being in favor of the current Holiday Calendar
- Of 251 possible respondents, we had 124 responses a 49% response rate
- Holiday Preference Responses

Holiday	Responses	Percentage of Responses	Percentage of Total Employees
New Year's Day	118	96.72%	47.01%
Thanksgiving	117	95.90%	46.61%
Christmas	117	95.90%	46.61%
Independence Day	116	95.08%	46.21%
Labor Day	116	95.08%	46.21%
Memorial Day	116	95.08%	46.21%
Christmas Eve Day	110	90.16%	43.82%
Dr. Martin Luther King, Jr. Day	98	80.33%	39.04%
Veteran's Day	97	79.51%	38.64%
President's Day	87	71.31%	34.66%
Juneteenth	79	64.75%	31.47%
Frances Xavier Cabrini Day	31	25.41%	12.35%
Colorado Day	29	23.77%	11.55%

- Open ended responses include
 - Requests to observe
 - A holiday in October: Mother Cabrini Day (state) or Columbus Day (federal)
 - Religious Holidays: Good Friday, Easter, Hanukah
 - All Federal Holidays

- Indigenous People's Day, Election Day, Rosa Parks Day, National Library Workers Day, Tax Day, Arbor Day, Cinco De Mayo
- Black Friday
- New Year's Eve
- Thanksgiving Eve

Recommendation

Information only, no action to be taken.

HIGH PLAINS LIBRARY DISTRICT

BOARD OF TRUSTEES COMMUNICATION

Meeting date: July 18, 2022
Type of item: Action
Subject: Grover Update
Presented by: Dr. Matthew Hortt, Executive Director
Recommendation: Staff recommend the Board approve the Grover IGA.

Background

The High Plains Library District has been evaluating the possibility of a facility in Grover for a few years now and has maintained a place holder for the project in the Capital Improvement Budget since 2019. In the 2022 budget, the District has allocated \$350,000 for the project. Staff have evaluated many different methods to complete the project within that budget. During the May Board Meeting Direction was given for staff to meet with the Town and discuss the use of a donated modular on the proposed Town land. Trustee Smock and Director Hortt met with the Town on June 9th. The Town Council was supportive of using the modular and also forming a design team to work with the library on design. The Town is also willing to allow the District to store the modular on Town land during design. Staff are working with Wember Inc. relocate the modular to Grover. Staff and Legal Counsel have prepared a draft IGA.

Considerations

The Grover Town Council has asked that the following specific items be include in the IGA:

- They proposed that language be included in an agreement that if the district decides to close the location, the land and structure would revert to the Town
- Defined process for community input
- A target start date be defined
- A target completion date be defined

Recommendation

Staff recommend the Board approve the Grover IGA.

**INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN OF GROVER AND
THE HIGH PLAINS LIBRARY DISTRICT REGARDING FACILITY LOCATION**

THIS INTERGOVERNMENTAL AGREEMENT REGARDING FACILITY LOCATION (“Agreement”) is made and entered into by and between the Town of Grover ("Town"), a statutory municipal corporation of the State of Colorado, and the High Plains Library District ("HPLD"), a political subdivision of the State of Colorado and a library district organized and existing pursuant to §24-90-101, C.R.S., *et seq.* (the "Colorado Library Law"). The Town and the HPLD are collectively referred to as the "Parties" and individually as a “Party”.

A. RECITALS

WHEREAS, the HPLD and the Town have a common interest to provide and plan for Library Services (as defined in Section B(1)(b), below) for the existing and future property owners and residents within their respective jurisdictions;

WHEREAS, pursuant to the Colorado Library Law, the HPLD is authorized to provide Library Services to all areas within its boundaries;

WHEREAS, the Town of Grover municipal limits are presently located within the boundaries of the HPLD;

WHEREAS, the real property owners located within the Town pay taxes to both of the Parties;

WHEREAS, the HPLD currently provides high quality Library Services to all areas located within the Library district, including the boundaries of the Town;

WHEREAS, the Parties agree that locating a branch library within the boundaries of the Town would further the common interest in providing Library Services;

WHEREAS, the Parties agree that it is in their best interests to promote an atmosphere of lifelong learning for the citizens and residents of each of the Parties; and

WHEREAS, the HPLD and the Town agree that it is in the best interests of the Parties, and will promote the quality of life, literacy, lifelong learning and welfare of their current and future residents and property owners, to provide for cooperative efforts by both the Town and the HPLD for the location of a branch library within the Town boundaries.

NOW, THEREFORE, the Town and the HPLD covenant and agree as follows:

B. AGREEMENT

1. **DEFINITIONS.** For purposes of this Agreement the following definitions shall apply:

- a. "Effective Date" shall mean the date the last Party signs this Agreement.
- b. "Library Services" refers to the proper and mandated services, functions, and activities of a library district as authorized in the Colorado Revised Statutes.
- c. "Colorado Library Law" refers to §24-90-101, C.R.S., et seq.
- d. "Public Purpose" refers to such an activity as will serve as benefit to community as a body and which at save time is directly related to function of government.

2. **PURPOSE.** The purpose of this Agreement is to set forth the intent, rights, obligations and responsibilities of the Parties concerning the planning and development of a HPLD branch library to be located within the Town boundaries.

3. **COOPERATION REGARDING COMMON PURPOSE.** The Parties agree that they will cooperate fully in all respects to undertake and pursue the following:

- a. Locate a branch library within the Town Boundaries. The Town donates 3 parcels of land located within the Town boundaries to the HPLD. Donation will be in effect 45 days after signing.
- b. At the present time, the Town would donate the plots of land located at Parcel: 029105118001, Parcel: 029105118013 & Parcel: 029105118012 which constitute 400, 404 & 412 Chatoga Ave Grover, CO 80729 by special warranty deed to the HPLD. A copy of the proposed deed is attached as **Exhibit A.**
- c. HPLD will receive title conveyed as a qualified fee with a covenant containing similar language to the following: "It is hereby agreed that the said above-described property is to be used for public purposes, and that, whenever, it shall cease to be so used, the said property shall revert to the grantor herein, its heirs and assigns, and this said agreement is hereby declared to be a covenant running with the said lots." It is the intent of the parties that the proposed covenant creates a limitation of use for public purposes and that, should the property not be used for public purposes, HPLD or its successor's interest in the property shall be automatically terminated.
- d. HPLD would erect a branch library on the donated parcels of land. Within an agreed upon reasonable timeline that developed with information from the fee schedule and approval timeline. A copy of the timeline is attached in **Exhibit B.**

- e. The Parties agree that HPLD will reimburse the Town for development costs related to Town's contractors, including engineer, attorney, planning services or other experts the Town deems necessary for approval of the project.

4. **ALLOCATION OF COSTS.**

- a. The HPLD shall be responsible for its costs, fees and expenses related to the activities anticipated in this Agreement, including, but not limited to entitlements, design, planning, construction and operation of a branch library facility.
- b. The Parties will evenly split title insurance and closing costs for the transfer. The Parties agree to utilize _____ for closing and title services.

5. **NOTIFICATION; LONG RANGE PLANNING.** In order to better perform their obligations under this Agreement, the Town and the HPLD may develop long-range strategic planning for the HPLD's provision of educational, recreational or Library Services within the Town. The Parties will make every effort to include each other in any long-range planning sessions on topics of special concern to the Parties.

6. **RESERVATION OF RIGHTS.** Nothing in this Agreement shall prevent the HPLD from including within its jurisdiction property not within the Town's jurisdiction. Similarly, nothing in this Agreement shall prevent the Town from annexing land that lies outside the HPLD's jurisdiction.

7. **TERM AND EXTENSION OF AGREEMENT.**

a. The initial term of this Agreement will commence on the Effective Date and shall be three (3) years.

b. This Agreement shall automatically renew for subsequent periods of two (2) years after the initial term of this Agreement, unless the HPLD or the Town shall give written notice of intent not to renew a minimum of one (1) month prior to the expiration of a term including, as applicable, the initial term and any renewal term. Failure by either Party to give written notice shall operate as a renewal only for the term immediately following, and not any subsequent terms. Either Party may terminate this Agreement upon one month advance written notice to the other Party.

8. **SEVERABILITY.**

a. If any portion of this Agreement shall be determined by a court of competent jurisdiction to be invalid, illegal, or unconstitutional, such determination shall not affect the validity of the remainder of the Agreement.

b. If the validity, legality or constitutionality or performance of any portion of this Agreement shall be impeded or otherwise affected by any change in pertinent law or order of court, it is the desire and intent of the Parties to perform and comply with this Agreement as nearly as possible according to its spirit and expressed intent until the Parties agree to changes consistent with and in accordance with the change in law or Court order, as applicable.

9. **PLANNING FOR PERFORMANCE.** The HPLD and the Town each acknowledge and understand that the other will henceforth engage in financial and other necessary planning and will otherwise act in expectation of and reliance upon complete good faith, cooperation and reasonable performance of the terms of this Agreement by the other.

10. **AMENDMENT.** This Agreement may only be modified or amended by written agreement duly signed by both Parties.

11. **BINDING EFFECTS.** This Agreement shall be binding upon and shall inure to the benefit of the Parties, their successors and assigns provided that nothing herein shall be construed so as to bind future governing bodies of the Town or HPLD.

12. **NOTICES.** Any notice required hereunder shall be in writing and shall be sufficient if deposited in the United States mail, postage prepaid to:

HPLD: Attention: Matthew Hortt, Ph.D.
High Plains Library District
12650 W. 29th Street
Greeley, CO 80634

Town: Attention: Town Manager
Town of Grover
315 Chatoga Ave
Grover, CO 80729

With a copy to:

Attn: Grover Town Attorney

.....

.....

Such notice shall be deemed to have been given when deposited in the United States mail.

13. **ASSIGNMENT.** Neither Party shall assign this Agreement without the written consent of the other Party.

14. **GOVERNING LAW AND VENUE.** The laws of the State of Colorado shall govern this Agreement. Venue for any action arising under this Agreement or for the enforcement of this Agreement shall be in the appropriate court for Weld County, Colorado.

15. **FUND AVAILABILITY.** Financial obligations of the Parties after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available.

16. **PAYMENTS TO CONSTITUTE CURRENT EXPENDITURES.** The Parties acknowledge and agree that all payment obligations under this Agreement are current expenditures of the Parties, payable in the fiscal year for which funds are appropriated for the payment thereof. All financial obligations under this Agreement shall be from year to year only and shall not constitute a multiple-fiscal year direct or indirect debt or other financial obligation of the Parties within the meaning of Article X, Section 20 of the Colorado Constitution.

17. **NO THIRD-PARTY BENEFICIARIES; NO WAIVER OF IMMUNITY.** It is expressly understood and agreed that enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to Parties and nothing contained in this Agreement shall give or allow any such claim or right of action by any other third party on such Agreement. It is the express intention of Parties that any person entity other than the Parties shall be deemed to be an incidental beneficiary only. Neither the HPLD nor the Town by this Agreement waives or intends to waive as to any third party the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, §24-10-101 *et seq.*, C.R.S., as from time to time amended, or otherwise available to the Parties and their respective Directors, officers, employees and volunteers.

[Signature page follows]

IN WITNESS WHEREOF, the undersigned have set their hands effective the day and year written below.

HIGH PLAINS LIBRARY DISTRICT:

Kenneth Poncelow, President of the Board

Date of execution: _____

ATTEST:

Secretary

TOWN OF GROVER:

Doug Duggan, Mayor

Date of execution: _____

ATTEST:

Town Clerk

DRAFT

EXHIBIT A
FORM OF DEED

DRAFT

EXHIBIT B
Project Timeline

DRAFT

HIGH PLAINS LIBRARY DISTRICT

BOARD OF TRUSTEES COMMUNICATION

Meeting date: July 18, 2022
Type of item: Information
Subject: Update of District hiring process
Presented by: Dr. Matthew Hортt, Executive Director
Recommendation: Information only, no action to be taken.

Background

This item is a follow up from the April 2022 Board Meeting. At that meeting the Human Resources Department made a presentation on the District's Hiring Process. Based on feedback from the Board and a continuous work by the HR Department updates were made to the process.

Considerations

The following updated Hiring process was put in place on June 1st:

- Hiring supervisor will decide job applicant's status in ADP within 3 weeks of receiving application.
- ADP application status options are:
 - Rejected
 - Keep On File
 - Interview
- Hiring supervisor sends a template email communication regarding application status to external job applicants from ADP once a status is selected.
- Email template communications from ADP are attached.
- Human Resources will send an email communication to external job applicants with a status of either Keep On File or New when the job is filled and the posting is closed.
- Internal applicants will continue to receive personal communications directly from hiring supervisor throughout process.
- Open positions currently posted will be grandfathered in under the previous process.
- ADP Career Center homepage will include a notice for applicants to watch for emails from ADP.
- Recommendations to Hire will be routed to hiring Supervisor's Manager for approval prior to being forwarded to Human Resources (hrworkorder@highplains.us).
- [Training on how to select status options](#) and send [email template communications](#) from ADP are linked.

Recommendation

Information only, no action to be taken.



BOARD OF TRUSTEES

DRAFT - Regular Session Agenda

Monday, August 15, 2022

**HPLD Administration Building
2650 W. 29th St., Greeley, CO 80631
5:00 p.m.**

This is also streamed virtually by GoToMeeting.

The meeting can be viewed from your computer, tablet, or smartphone.

<https://www.mylibrary.us/hpldboardmeetings>. To view the Board meeting online, use this link and select the date of the meeting you want to join. If you have public comments, you may submit questions at the time of signing up for the meeting. All participants will be muted.

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<https://global.gotomeeting.com/install/399313765>

If you wish to address the Board via Public Comment, please attend the meeting in person.

If you are unable to attend in person, you can submit public comments to the Board prior to the Board meeting via Formstack: https://hpld.formstack.com/forms/board_questions

The High Plains Library District Board may take action on any of the following agenda items as presented or modified prior to or during the meeting, and items necessary or convenient to effectuate the agenda items.

1.0 OPENING OF MEETING

- 1.1 Roll Call and Pledge of Allegiance
- 1.2 Approval of Agenda
- 1.3 Approval of Consent Agenda
 - a. July 18, 2022 Regular Session Meeting Minutes
- 1.4 Public Comment

2.0 ITEMS FOR INFORMATION/ACTION

- 2.1 RFP for Audit Services Recommendation (Action) - Dr. Matthew Hortt, HPLD Executive Director
- 2.2 Grover Update (Action) - Dr. Matthew Hortt, HPLD Executive Director
- 2.3 LINC Talking Points (Information) – James Melena, HPLD Community Relations and Marketing Manager

3.0 DIRECTORS REPORT

- 3.1 Review Draft Agenda – Dr. Matthew Hortt, HPLD Executive Director
 - a. September 19, 2022
- 3.2 District Updates – Dr. Matthew Hortt, HPLD Executive Director

4.0 BOARD COMMENTS

- 4.1 Chair Report
- 4.2 Vice-Chair
- 4.3 Secretary/Treasurer
- 4.4 Committees
- 4.5 Other Board Members

5.0 ADJOURNMENT

Upcoming meetings:

September 19, 2022, 5:00p.m. HPLD Board of Directors Meeting - Regular Session
Carbon Valley Regional Library, 7 Park Ave., Firestone, CO 80504

Associate Director of Public Services

What's Happened in the last 30 days?

- Continuing to respond to Matters on Your Mind questions and Listening Tour questions
- Continuing to work through the design of the Centennial Park Library refresh
- LINC - fine-tuning shelving, furniture, and genealogy

What's Coming Up in the next 30 days?

- Building projects - LINC and Centennial Park Library refresh

Carbon Valley Operations

What's Happened in the last 30 days?

- Teen Librarian, Emily Schilling, and MOVE librarian Bridget Parker, hosted a booth at Firestone Food and Flick Fridays in Harney Park on June 17.
- As of June 24, Carbon Valley had 800 readers signed up for the Summer Reading Adventure, which surpassed the 2019 pre-pandemic total readers of 690.
- New part-time Library Associate, Heidi Kunkel, began on June 27.

What's Coming Up in the next 30 days?

- High Plains Chautauqua performer, Becky Stone, will be portraying Josephine Baker at the Carbon Valley library on July 31 at 3:00pm.
- MOVE librarian, Jake Neill, and Library Manager Melanie Goldman, will be hosting a booth at Mead Movie in the Park on July 14.

Centennial Park Operations

What's Happened in the last 30 days?

- Centennial Park staff have recently finished planting our new native pollinator garden! The garden team is eager for our Garden Party on July 7th at 3pm- all are invited to admire the new plants, make some insect crafts, eat some snacks and release live butterflies! Staff look forward to all the programming that this garden can provide in the future. Ideas like gardening classes, storywalks, and more are coming to Centennial Park, with the garden as a central feature.
- Summer Reading Adventure has been a hit with our, with about 30 people attending each program at CP so far.
- Writer in Residence, Rob Walker, had a good turnout for his writing workshop: "The Funny Bits: A guide to writing satire"

What's Coming Up in the next 30 days?

- The Children's Services Group is helping to spread the word about "[Vroom.](#)" This new resource is a tool to help parents and caregivers with early literacy practices to help their children learn.

- The Children's Service Group is working with CRM and branches to 'refresh' 1000 Books Before Kindergarten. The goal is to encourage more consistent engagement from parents and children. More information to come.
- The Centennial Park 'refresh' project is underway, in its brainstorming phases. Locally, we've established a small committee to help other staff and patrons with the big changes that will come with this project. Currently, they are working on collecting data and survey responses about the refresh to share with our space planner. Brainstorming and planning continue through the summer.

Erie Branch Operations

What's Happened in the last 30 days?

- Completed two Library Associate hires
- Attended the Erie Community Park Grand Opening ceremony
- Prepared training plans/schedules for the new hires

What's Coming Up in the next 30 days?

- Ian Holmes, Erie's new Library Manager, will start July 7th
- Ian and Marjorie will do the hires for the Patron Services Supervisor and Library Materials Supervisor

Farr Branch Operations

What's Happened in the last 30 days?

- Summer Reading at Farr: 770 participants registered so far; seventeen SRA programs presented plus 39 storytimes
- University Schools Summer Enrichment Program's elementary school students toured Farr
- District 6 Online Academy had a "DEAR" (Drop Everything And Read) afternoon at Farr which included a tour of the library plus a story and craft provided by Farr's children's librarian, Audrey Drake
- Adults Read On (ongoing online reading program for adults) has 273 participants district-wide
- Tai Chi Chih classes at Farr continues to be popular with an average of 12 people attending each week.

What's Coming Up in the next 30 days?

- Nutrition, Inflammation and Brain Health program on July 27 at noon sponsored by HPLD and UC Health.
- Summer Reading Adventure continues.

Lincoln Park Branch Operations

What's Happened in the last 30 days?

- The Free Summer Lunch Program provided by D6 has been a hit with lunches being distributed to families on Thursdays after storytime and a craft.

- On June 14, Lincoln Park Library hosted a virtual COVID-19 vaccine education workshop through the Champions for Vaccine Equity Program. Healthcare Workforce Logistics provided COVID-19 vaccines to community members.
- Lincoln Park continued to promote the Poudre River Triathlon. This program runs through August 1st, and participants have until August 15th to return their completed kits.

What's Coming Up in the next 30 days?

- Library Manager Melissa Beavers will be presenting at the Equity, Diversity, Social Justice, & Inclusion (EDSJI) 2022 conference virtually on July 15, 2022. She will be talking about Trauma-informed librarianship.
- Lincoln Park staff will be joining MOVE staff at Meeker Commons on Wednesday, July 20 to share information about library resources and especially to promote LINC. which is across the street from the apartment complex. The residents are excited to learn more about their new library.

Riverside Branch Operations

What's Happened in the last 30 days?

- SRA is going strong – 218 signed up as of 6/22/2022
- Monthly Policy focus for June - Material reconsideration procedure
- Training 3 new Librarian/PIC subs
- Sam Walter with Comprehensive Risk Planning Associates did a walkthrough of Riverside Library

What's Coming Up in the next 30 days?

- July Board meeting to be held at Riverside
- SRA round up and end of summer party

Collections Operational Work

What's Happened in the last 30 days?

- Concluded the annual state grant spending
- Added two new electronic resources (effective July 1): Fiero Code and Weiss Financial Ratings
- Ordered new microfilm/microfiche scanners for LINC

What's Coming Up in the next 30 days?

- We are coordinating spending for the one-time LSTA-ARPA grant.

Facilities Operational Work

What's Happened in the last 30 days?

- Completed roof replacements at Erie/CVRL.
- Completed parking overlay project.
- Completed work orders.
- Completed Covid disinfecting all locations.

- LINC/Centennial Park projects.
- Completed landscaping maintenance all locations.
- Attended Managers, Safety and Excellence Coordinator meetings.
- Completed air quality testing in IT area at admin building.
- Completed carpet cleanings at multiple locations.
- Received bids and completed 2023 CIP budget

What's Coming Up in the next 30 days?

- Complete annual fire sprinkler/backflow/generator/elevator inspections all locations.
- Complete annual service contract renewals.
- Complete work orders.
- Complete annual facilities department budget.
- LINC/Centennial Park project.
- Complete Covid disinfecting all locations.
- Install air conditioning units in Outreach/garage area at admin building.

Finance Operational Work

What's Happened in the last 30 days?

- Presented ACFR at June 20 board meeting
- Filed ACFR with the Office of the State Auditor, e-mailed to Weld County Commissioners and member library directors
- Submitted ACFR to GFOA Certificate of Achievement for Excellence in Financial Reporting program
- Presented RFP for audit services at June 20 board meeting
- Issued RFP for audit services
- Assisted in interviewing candidates for HR Generalist position
- 2023 budget planning
- Continuing professional education

What's Coming Up in the next 30 days?

- Continued 2023 budget planning and preparation
- Accounting Technician on vacation July 11 to 15
- Continuing professional education
- Continue training Accounting Technician
- Work on GASB 87 for leases

Foundation Operational Work

What's Happened in the last 30 days?

- Launched [LINC Capital Campaign](#)
- Held first Volunteer Coordinator meeting and training for those who work with volunteers.
- Ongoing Fort Lupton Capital Campaign support and planning. Attended groundbreaking.
- Attended June Trustee Meeting.
- Ongoing Links for Literacy, Greeley Pride PopUp and YES!fest sponsorship management.

What's Coming Up in the next 30 days?

- Meet with Weld Community Foundation to support LINC Capital Campaign.
- Attend July Trustee Meeting.
- Friends & Foundation Board of Directors Q3 committee meetings and preparations.
- Begin end of year campaign planning.
- Begin employee appreciation and giving campaign planning with Executive Assistant.

Human Resources (HR) Operational Work

What's Happened in the last 30 days?

- Total Employees- 276*
- Open Positions- 6
- Job Applications Received - 91
- New Hires - 5
- Resignations - 3
- Training Requests - 43

*ADP Employee Count report produced at time of submitting the Board report.

What's Coming Up in the next 30 days?

- Hire replacement HR Generalist
- Salary survey results analysis
- Budget development

ITI Operational Work

What's Happened in the last 30 days?

- Housing Navigation Center (HNC- in partnership with United Way) - toured facility and started work on project to support onsite public computing services
- FTL - building cabling bid for new library. Setup meeting with Thomas.
- LINC
 - Work picking up
 - AV work continued
 - Client computer order created
 - Worked misc. questions and issues
- Johnstown - support for new space, provided additional requested laptop
- Eaton - working with staff on supports need for new Director
- Grover - qualified location
- Asset database - software draft added, adding roles
- Lost productivity due to COVID impact within department (delayed refresh schedule)

What's Coming Up in the next 30 days?

- LINC - AV bid signed, PA system on order, confirm and order signage
- Hudson (latest update is week of July 11) internet upgrade after which HPLD will be providing computer refresh, new copiers, phone services and more

- Ft Lupton - cabling bid to be done/signed, prep all other tech services
- Refresh to be back on schedule

Function - Community Engagement & Strategies

What's Happened in the last 30 days?

- Copyright issues have been a hot topic this month. Executive Director Hорт listed HPLD Admin, Branches, and MOVE as service points that are opted out of the new Copyright Claims Board which went live in June. The Claims Board is expected to serve as an expedited route to hear and decide upon copyright claims of \$30,000 in damages or less. The District can choose to rescind opt out status if it's determined that is the better route. Information about this has been shared with Member Directors. There were also questions of public performance of movies in a park (it requires a special license) and whether using local ranch branding is possible (asking the brand owners first is the best option).
- The list of partners and the best HPLD staff lead is being shared with Library Managers. The Managers will be identifying the best individuals to serve as primary contacts. Once this list is updated to reflect the new information, the list will be posted for all staff.
- This year's American Library Association (ALA) Conference was a hybrid experience with those of us who attending virtually being offered a curated slate of possible programs. The conference offered interesting perspectives on why a 501(c)(3) organization is still the best option for Friends/Foundations, an intriguing insight on the challenges of organizational change as seen through ALA's efforts to restructure, and nifty ideas for collections and programming. I was also pleased that there were some sessions on partnerships as advocacy opportunities. A number of the ideas shared at conference will be shared with the appropriate HPLD staff.

What's Coming Up in the next 30 days?

- I will be one of the people working with Erie Community Library's new Manager, Ian Holmes as he gets introduced to the District.

SERVICES

Service – Materials Sharing

What's Happened in the last 30 days?

- We sent our notes on the mobile app configuration to the vendor

What's Coming Up in the next 30 days?

- Continuing work on the mobile app
- Considering cloud-based dialing for phone notices - budgetary impact.

Service – Personalized Services

What's Happened in the last 30 days?

- No EC Meeting
- August Tech Instruction Calendar posted

- TIC Meeting -
 - Tech Class Objectives, Assessments, and Evaluations
 - Proctoring Data – is being logged on the BAL sheet so that data is captured.
 - [Annual Calendar Technology Requests](#) (i.e. WhatsApp)
- Submit everything (hardware/software).
 - Items to consider in proposal:
 - Security
 - Data on # and amount of patron interest
- Document occurrences (not affected by 15 min “rule”). Anytime a software that we are not trained on/have, document it. (Look to BAL spreadsheet for in-progress specific sheet)
 - Installed vs Web Based
 - Anything that needs to be put into 2023’s Technology Budget must be submitted by July 11.
- Book a Librarian Request Card/Formstack
 - CRM will create a card with separate English/Spanish
- Highlight Spanish content on existing cards until they are gone – make it easier to see/read
- CRM will re-open request end of summer – first of fall to redesign
- Will request an update to Formstack for a Spanish version
 - Do we need other languages?

What's Coming Up in the next 30 days?

- Instructional Plan Review - Examples of
 - [Instructional Plan Outline - Intro MS Word and Intermediate.docx](#)
 - Why important? Reacquaint on student/patron outcomes!
 - Objectives: The observed skills learned by students/patrons.
 - [Instructional Plan Outline - Google Apps.docx](#)
 - Know the evaluation and tie outcomes/objectives to facilitate better patron/student learning.
 - Keep Objectives to specifics, demonstrable skills.
 - Class Evaluation
 - https://hpld.formstack.com/forms/class_evaluation_english

Service - Specialty Checkouts

What's Happened in the last 30 days?

- Specialty Checkout Excellence Coordinator Meetings: Discussed logistics of adding Museum passes to the collection.
- Contacted the following Museums to ask about a Partnership to provide passes
 - Denver Museum of Nature and Science- the have committed to providing 4 free passes
 - Museo de Las Americas
 - Fort Collins Museum of Discovery

- Gardens on Spring Creek
- Global Village Museum of Arts and Culture

What's Coming Up in the next 30 days?

- Continued work on logistics of adding the passes
- Working on agreements between us and the Museums
- Conversations with the Greeley History Museum and Centennial Village
- Conversations with the Model Railroad Museum

Service - Educational Programming

What's Happened in the last 30 days?

- Summer Reading Programming has started off strong with more 800 unique storytime attendees district-wide and more than 500 SRA take & makes distributed. Here is a sampling of the programming offered in June:

Title	Date	Location	Attendance
Wonderful Whales with the Ocean First Institute	6/22/2022	Erie Community Library - Erie	73
Sensational Sharks	6/1/2022	Farr Regional Library - Greeley	64
Seas the Day	6/4/2022	Centennial Park Library - Greeley	63
Sensational Sharks with the Downtown Aquarium	6/9/2022	Erie Community Library - Erie	58
Sea Turtle take and make kit		Farr Regional Library - Greeley	50
Pirate Crafts	6/15/2022	Carbon Valley Regional Library - Firestone	50
Sensory Play	6/10/2022	Farr Regional Library - Greeley	47
Money Matters: 9 Brilliant Financial Tips	6/15/2022	Online Event	38
Tales for Tots	6/16/2022	Erie Community Library - Erie	38
Science of the Titanic	6/22/2022	Farr Regional Library - Greeley	38
Father's Day DIY	6/15/2022	Erie Community Library - Erie	37
You're a Star(fish)!	6/15/2022	Erie Community Library - Erie	37
Mason Jar Aquarium	6/8/2022	Centennial Park Library - Greeley	31
Twinkle Babies	6/22/2022	Erie Community Library - Erie	30
Jellyfish Jamboree	6/22/2022	Centennial Park Library - Greeley	30
Build a Sunflower House!	6/11/2022	Carbon Valley Regional Library - Firestone	28
Tales for Tots	6/30/2022	Erie Community Library - Erie	26

Make Your Own Kinetic Sand	6/29/2022	Carbon Valley Regional Library - Firestone	26
Jellyfish Bracelets		Centennial Park Library - Greeley	25
Cross Stitch Monthly Project Series	6/13/2022	Centennial Park Library - Greeley	25
Wonderful Whales!	6/15/2022	Farr Regional Library - Greeley	25
Riverside's SRA Dash & Splash	6/2/2022	Riverside Library and Cultural Center - Evans	22
Play in the Sand	6/24/2022	Farr Regional Library - Greeley	22
Teens Paint! Watercolor Workshop	6/9/2022	Carbon Valley Regional Library - Firestone	21
Wave Energy	6/1/2022	Centennial Park Library - Greeley	21
Riverside's SRA Sharks! Presented by the Downtown Aquarium	6/1/2022	Riverside Library and Cultural Center - Evans	21
It's a Pirate's Life For Me	6/27/2022	Erie Community Library - Erie	21
Riverside Coral Reef Crafternoon	6/28/2022	Riverside Library and Cultural Center - Evans	20
Fish Biodiversity with the Ocean First Institute	6/1/2022	Erie Community Library - Erie	20
Coral Reef Tote	6/29/2022	Farr Regional Library - Greeley	20
We Paint! Watercolor Workshop	6/8/2022	Farr Regional Library - Greeley	19
Colorado Naturalist Kevin Cook Presents	6/2/2022	Farr Regional Library - Greeley	18
Secret Message in a Bottle	6/29/2022	Centennial Park Library - Greeley	18
Jellyfish in a Bottle	6/6/2022	Lincoln Park Library - Greeley	18
Hydro-Dip Tumblers	6/17/2022	Lincoln Park Library - Greeley	18
Centennial Park PAWS to Read	6/13/2022	Centennial Park Library - Greeley	17
Science of the Titanic	6/22/2022	Riverside Library and Cultural Center - Evans	17
Carbon Valley Quilters	6/8/2022	Carbon Valley Regional Library - Firestone	16
Teen Beach Party	6/3/2022	Carbon Valley Regional Library - Firestone	16
Carbon Valley LEGO club	6/15/2022	Carbon Valley Regional Library - Firestone	16
Under the Sea Dance Party	6/10/2022	Farr Regional Library - Greeley	15
Teen Tech at Lincoln Park Library	6/9/2022	Lincoln Park Library - Greeley	14

Family Storytime	6/21/2022	Erie Community Library - Erie	14
Whale of a Tale	6/9/2022	Riverside Library and Cultural Center - Evans	14
Sandcastle Tangrams	6/17/2022	Farr Regional Library - Greeley	14
Secret Message in a Bottle	6/20/2022	Farr Regional Library - Greeley	14
T'ai Chi Chih	6/20/2022	Farr Regional Library - Greeley	13
T'ai Chi Chih	6/27/2022	Farr Regional Library - Greeley	13
Pokémon Club	6/20/2022	Riverside Library and Cultural Center - Evans	13
Chess Club	6/14/2022	Carbon Valley Regional Library - Firestone	13
Ocean Treasure Box	6/14/2022	Erie Community Library - Erie	13
Coral Reef Your Feet	6/27/2022	Farr Regional Library - Greeley	13
Science of the Titanic	6/22/2022	Carbon Valley Regional Library - Firestone	13
Switch and Stitch	6/9/2022	Riverside Library and Cultural Center - Evans	12
T'ai Chi Chih	6/6/2022	Farr Regional Library - Greeley	12
Marine Biologists Can Change the World	6/8/2022	Riverside Library and Cultural Center - Evans	12
Making Ocean Friends	6/22/2022	Kersey Library	12
Neuro-graphic Art	6/9/2022	Carbon Valley Regional Library - Firestone	12
Helping Hands Needed- Planting Native Pollinator Plants	6/4/2022	Carbon Valley Regional Library - Firestone	12
Book Lover's Book Club	6/13/2022	Erie Community Library - Erie	11
Homeschool Hangout	6/13/2022	Farr Regional Library - Greeley	11
Farr Non-Fiction Book Club	6/6/2022	Farr Regional Library - Greeley	10
Save the Oceans	6/15/2022	Riverside Library and Cultural Center - Evans	10
Hydro-dip Tumblers	6/28/2022	Erie Community Library - Erie	10
Cricut Crafting Club!	6/14/2022	Centennial Park Library - Greeley	10
Family Chess	6/22/2022	Erie Community Library - Erie	10

DIY Closed Aquatic Ecosystem	6/10/2022	Lincoln Park Library - Greeley	10
Pandemonium at the Poolside	6/24/2022	Farr Regional Library - Greeley	10

What's Coming Up in the next 30 days?

- Summer Reading, associated programs, storytimes, and Take & Makes will continue in the month of July.