



BOARD OF TRUSTEES

Regular Session Minutes

Monday, March 21, 2022

Eaton Public Library

132 Maple Avenue, Eaton, CO 80615

5:00 p.m.

1.0 OPENING OF MEETING AT 5:03PM

Chair Poncelow opened the meeting by thanking Brenda Carns, Director of the Eaton Public Library, for hosting the meeting. The Eaton Board of Trustees then introduced themselves.

1.1 Roll Call and Pledge of Allegiance

All were Present unless noted:

Chair/Region 3: Ken Poncelow

Vice-Chair/Region 5: Mary Heberlee

Secretary/Treasurer/Region 4: Mary Roberts arrived at 5:12pm

Region 1: Trustee Teresa Curtis

Region 2: Trustee Gerri Holton

Region 6: Trustee Joyce Smock - Excused

At Large Trustee: Jana Caldwell

Quorum was established.

Legal Counsel William Garcia

Staff: Dr. Matthew Hortt, David Turner, Marjorie Elwood, Niamh Mercer, Kim Parker

Guests: Brenda Carns, Brooky Parks, Dennie Kutcher, Julie Finn, Madeline Whitmer, Maureen St. Peter, Nomie Ketterling, Shelley McLatchie, Tony Brewer

Chair Ken Poncelow read the following statement into record: *High Plains Library District (HPLD) is dependent on the trust of its community to successfully achieve its mission. Therefore, it is crucial that all Trustees conduct business on behalf of the High Plains Library District with the highest level of integrity, truth and honor, avoiding any impropriety or the appearance of impropriety.*

1.2 Approval of Agenda

MOTION to approve the agenda: Trustee Jana Caldwell

SECOND: Trustee Gerri Holton

DISCUSSION: None

VOTE: Unanimously approved, 5:0

MOTION to approve the task order and direct Dr. Hortt to sign it: Secretary/Treasurer Mary Roberts

SECOND: Trustee Jana Caldwell

DISCUSSION: None

VOTE: Unanimously approved, 6:0

- 2.3 High Plains Library District Foundation MOU (Action) - Dr. Matthew Hortt, HPLD Executive Director

The HPLD Foundation is preparing for a rebrand, which will be unveiled on April 4th. At that time, they will be *HPLD Friends & Foundation*. The change necessitates updating the MOU between HPLD and the Foundation to reflect the new name, an update in section 9.0.3 changing *Board President* to *Board Chair*, and adding oversight of volunteers.

MOTION to approve and sign the MOU: Trustee Gerri Holton

SECOND: Secretary/Treasurer Mary Heberlee

DISCUSSION: None

VOTE: Unanimously approved, 6:0

- 2.4 Grover building option (Information) – Dr. Matthew Hortt, HPLD Executive Director

The Board has been evaluating options for placing a facility in Grover for the last few years, and \$350,000 was carried over into the 2022 budget for the project. There is now an opportunity to have a presence there and stay within the budget. Greeley/Evans School District 6 has two modular classroom buildings that they would donate to the District, and one could be the solution for Grover. HPLD would have the expense of moving them, setting the foundations, and so on. The buildings each have two classrooms with restrooms in between them, and are 64' x 28' (1700 sq ft), which is in the ballpark of the 1000 to 2000 sq. ft. that was desired. If the District doesn't use one for Grover, they can be set at the HPLD Administration building for future use. Chair Poncelow added that if the District would glass in the front porch, a book drop and a computer could be placed there. He then asked the Board if they wanted to direct Dr. Hortt to accept the buildings and talk to the Grover Town Council, and they responded with 'yes'.

3.0 DIRECTORS REPORT

- 3.1 Review Draft Agenda – Dr. Matthew Hortt, HPLD Executive Director
a. April 18, 2022

Dr. Hortt shared the draft version of the agenda for April's Board meeting, and it can be found in this meeting's Board packet.

- 3.2 District Updates – Dr. Matthew Hortt, HPLD Executive Director

HPLD staff will host a Beam Signing event at LINC for Board Trustees, staff, and members of the public on March 30th from 11:30 to 1:00. Tours and lunch will be provided.

Dr. Hortt was contacted again by the farm and a new developer at Mead, who are interested in starting the conversation again about the possibility of a project down there.

Chair Poncelow remarked that he visited with a member of the community who raved about the library.

5.0 ADJOURNMENT at 5:35pm

There being no further business before the Board of Trustees,

Motion to adjourn the meeting: Trustee Gerri Holton

Second: Trustee Jana Caldwell

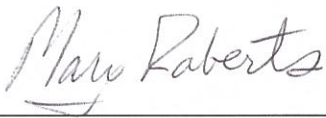
Discussion: None

VOTE: Unanimously approved, 6:0

Upcoming meetings:

April 18, 2022, 5:00p.m. HPLD Board of Directors Meeting - Regular Session

HPLD Administration Building, 2650 W. 29th St., Greeley, CO 80631



HPLD Board Secretary/Treasurer

Mary Roberts



Recording Secretary

Kim Parker