



## **BOARD OF DIRECTORS**

### **FOUNDATION MEETING**

**Monday, July 18, 2016**

**HPLD Administration and Support Services Building  
2650 W 29<sup>th</sup> Street, Greeley, CO 80631**

#### **1.0 OPENING OF MEETING**

##### **1.1. Roll Call**

Present: Lucile Arnusch, Chairman; Jaci Maslowe, Secretary/Treasurer;  
Stan Sameshima, Joe Slobojan

Excused: Kay Brodarius

Staff: Janine Reid, Natalie Wertz, Gail Craig, Sharmaine Martinez, David  
Turner, Cindy Osborne, Rochelle Mitchell Miller, Alex Rockwood, Abby  
Yeagle

Other: Katherine Oliver (Longmont)

##### **1.2. Approval of Agenda**

The agenda was approved as presented.

##### **1.3. Approval of Minutes**

The minutes were approved as presented.

##### **1.4. Staff Liaison Open Forum**

Sharmaine Martinez told the group about the Carbon Valley Star Party to  
which over 100 children and parents showed up for treats, story time, and  
star gazing.

David Turner announced that the first adult Strumming in the Stacks  
(funded through a grant through a local funder) was really successful and  
that there is an interest in doing it at Kersey. Riverside Library also had a  
program with the police department – an obstacle course for the kids to  
teach safety. They have more programs planned with the police which is  
convenient as they have a substation in the building.

Cindy Osborne stated that the transition Lincoln Park Library is finding  
new patrons and bringing back some that thought we were closed. She  
invited everyone to come by. PIO will be doing a Post office drop in the  
neighborhood to let people know about the new location.

## 2.0 FINANCE REPORT

### 2.1. Financial report

Total Assets: \$385,328.98

Total Current Liabilities: \$3,607.68

Total Equity: \$381,721.30

Key points:

On target with book sales and revenue for Links for Literacy and the Diana Gabaldon event.

Revenues for this year are slightly ahead of 2015 and there is an increase in the value of the investment portfolio.

### 2.2. Audited financials 2015

This is the first audit that the Foundation has completed and overall it shows that the Foundation finances are in order. The audit documents include a balance sheet, information on the endowment, statement of activities, and information on cash flow and functional expenses. There were minor adjustments suggested which Wertz has completed.

Maslowe thanked Mitchell-Miller for bring us to this milestone in the Foundation's growth.

Budget drafts have been completed and will be sent to the directors and the finance committee. The budget will be approved at the December meeting.

## 3.0 DIRECTOR'S REPORT

### 3.1 Kellogg Co. - Endowment Feasibility Preliminary Report

The feasibility report meeting will be August 26<sup>th</sup> at 9 am and Mitchell-Miller will send each director a reminder. They will present a detailed report but two main themes came out of the interviews: Many people don't know the Foundation exists and people are tired of the ongoing litigation with the founding entities of the District. She believes that the information they gathered will be helpful in our fundraising and marketing efforts.

### 3.2 Writer in Residence update

Jaydine Rendall is the writer in residence and it's going very well. She is writing a blog on Facebook. She is facilitating a 10 week in library and online writing activities. Patrons throughout the District are encouraged to participate. In addition, she has nearly finished with her manuscript and is working with Terri Mondschein to research ways to e-publish her work.

We did receive a summer reading grant unexpectedly.

### 3.3 Events updates

**Outlander Experience** – August 6<sup>th</sup> at Kim and Brian Larson's. All of the Outlander events are to raise funds to finance the Writer in Residence for the next 3 years (approximately \$18,000). Mitchell-Miller stated that this is a whole new audience of potential donors that would benefit from talking with our Directors at these events.

**Dinner with Diana** – August 20<sup>th</sup>. Mitchell-Miller expressed appreciation to her staff members, Alex Rockwood and Abby Yeagle, for all they have done to help put 3 big events together at the same time. Aside from ticket sales, the expectation is that people will further donate at the event.

**Links for Literacy** – September 16<sup>th</sup>. This fundraiser is very successful and not so expensive to produce as the author event. It will also have a Scottish theme this year and a silent auction open to non-golfers. We have an excellent working relationship with the Kiwanis of the Rockies.

**Colorado Gives Day** – December 6. This year we are working as co-chair with the Weld Collaborative. We have one of the largest collaboratives in the state. We have created a new logo that fits nicely with the Colorado Gives logo. The goals for this year are to increase donors and encourage people to give \$5 more than they did last year.

#### 4.0 COMMITTEE REPORTS

##### 4.1. Nominating Committee Recommendation

The Foundation nomination committee interviewed and is recommending Kathy Oliver to our Foundation Board based on her commitment and board experience. She is responsive in discussions with Mitchell-Miller is eager to gain information.

**Motion:** Stan Sameshima moved that the Board appoint Kathy Oliver by unanimous consent.

**Second:** Jaci Maslowe

**Discussion:** none

**Vote:** 4-0

Arnusch welcomed Kathy Oliver to the Foundation Board of Directors.

Litigation Update: A mediation session is scheduled for July 26 at DSS at 9 am. Jaci Maslowe and Stan Sameshima will attend.

Mitchell-Miller asked for a Foundation representative at the August 1<sup>st</sup> Board planning meeting. She will see if Brian Larson might attend via phone or in person.

#### 5.0 ADJOURNMENT 6:30 pm

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HPLD Board Secretary/Treasurer  
Jacqueline Maslowe

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Recording Secretary  
Gail Craig