



BOARD OF TRUSTEES

TOUR AND WORK SESSION

Monday, August 14, 2017

Carbon Valley Regional Library, 7 Park Avenue, Firestone, CO 80504

Tour at 3:00 PM

Meeting starts at 3:30 PM

1.0 OPENING OF MEETING

1.1. Roll Call

Present: Ken Poncelow, Chairman; Mary Heberlee, Vice-Chairman; Bob Grand, Secretary/Treasurer; George Conger (via phone); John Damsma; Rosalie Martinez; Stan Sameshima

Staff: Janine Reid, Gail Craig, Natalie Wertz, Tony Brewer, Brenda Carns, Sarah Frank, Marjorie Elwood, Karen Haberman, Eric Ewing, Rochelle Mitchell-Miller, Rita Kadavy, Terri Spaulding, Cindy Osborne

Other: Lanny Clary (NPPL), Diana Stanley (Greeley), Christian Morgan, Jeffery Cunningham (Kersey); Bruce Broderius (Greeley), Carol Ruckel (Ft. Lupton)

1.2. Adoption of Agenda

The agenda was approved as presented.

1.3. Public Comments

Bruce Broderius introduced himself as President of the Weld Finance Corporation and requested that he be a participating member of the Executive Director Review team.

He then expressed his admiration for Janine Reid for her exemplary service to the District. To show appreciation to both Janine Reid and Gail Craig, he presented them with flowers and a plaque.

2.0 ITEMS FOR INFORMATION/DISCUSSION

2.1. Kersey Library (Christian Morgan, Town Manager)

Christian Morgan provided information about Kersey, the state of the current library and options for the future. The two options suggested were:

- a recently acquired warehouse building in the downtown which would require considerable renovations and is more space than the library program statement included.
- the current town hall which is within the size expectations of the program statement and has been recently remodeled. The proposal included a long-term lease and an estimated time of availability for library use in winter of 2018.

The Trustees voiced reluctance to reopen the current location as a recent evaluation showed no appreciable change in the mold numbers. The town feels

that the most critical needs are computer access and holds pickup. The current Senior Center was suggested as a temporary alternative.

As both Ewing and Reid concurred that the current Town Hall would fit nicely in the program statement for a Kersey Library, the Trustees agreed to make use of the Senior Center, if possible, as an interim step to make computers and holds available to patrons as soon as possible. They further asked Morgan to continue negotiations to move forward on utilization of the current town hall as a permanent location.

2.2. Dacono

John Damsma and Bob Grand met with AJ Euckert from Dacono to discuss options for library service in Dacono. Euckert stated that the library had been closed January 1, 2017 as most of the Dacono residents use Carbon Valley Regional Library which is 4.5 miles from Dacono. The problem is that they are subject to limitations on use. The town would need to pass a 3.249 mill levy to gain full access to services at CVRL.

It was decided to form a committee to work with Dacono on developing a ballot item for 2018. Staff will develop a draft MOU to present to the Town of Dacono.

2.3. Lincoln Park status report

As requested, reports on flooding and asbestos concerns regarding the Greeley Town Hall building have been sent to Bob Grand to review.

Staff has followed up with Richardson's property along 8th Avenue, as well as the building on 8th Avenue and 8th Street. Reid's recommendation is for the Board to pursue Greeley City Hall as it is the best option given the needs for library services in downtown Greeley.

The Board would like to meet with city officials to discuss options for moving forward on acquiring the City Hall for a library.

2.4. RFPs status report and appoint Attorney Screening committee

Auditor proposals are due August 15th. The finance committee will review them and have a recommendation for the Board at the regular meeting on August 28th. Proposals for HPLD legal services are due August 18th. Ken Poncelow and Mary Heberlee will review them and have a recommendation for August 28th.

Executive Director search proposals are due August 18th. The review committee will consist of Terri Redden, Sarah Frank, Bruce Broderius, George Conger, Mary Heberlee, Tony Brewer and Susan Staples. The review committee will select the firm and work with them throughout the process. They will select finalists to be decided upon by the Board.

Outreach vehicle proposals are due August 31st. An evaluation committee of staff members will recommend a selection at the regular meeting on September 18th.

2.5. 2018 Strategic Plan

Reid reviewed an infographic on the 2018 strategic plan, itemizing the key goals of Taxpayer Proud, We Make a Difference in People's Lives and Be a Valued Community Partner. For clarification, the document included items for both branches and members. The Board's roles in this plan are to support district-wide initiatives in the areas of continuous improvement, allocating the budget and advocacy throughout the District.

Reid reiterated that the District's only obligations to the member libraries are the following:

- Recognize that they have title to their own property
- Recognize that they are autonomous and have their own library boards
- Disperse 2/3 of the property tax collected in their service area to them throughout the year

The District has always honored those as well as added more services through the years. She recommended that the Board consider the mission creep that has evolved since 1985.

2.6. Chautauqua report

HPLD is a sponsor of the Chautauqua event in Greeley held the first week in August every year since 2000. As it is a wonderful historic and literary activity, she encourages the board to continue the partnership in the future. Heberlee agreed and thinks everyone should participate.

2.7. Trustee comments/suggestions

Heberlee suggested that we send the young Chautauquans to all the libraries to present.

Martinez has met with the member library directors to determine what their needs are and will report at the next meeting.

Grand has been visiting the libraries to get a feel for the District.

Conger asked if, since this is Reid's final meeting, if she had advice for the Board. Reid stated that the Trustees, in their effort to create unity throughout the District, are ignoring the needs of the branches. She pointed out that the governance structure of the District has created problems since the beginning, causing tension because services offered often conflict with the autonomy of the members. This governance requires managing 7 independent enterprises which is expensive and complex. The governance structure must be reformed. There are a number of options, most of which have been tried. Reid finished with the statement that until the governance is reformed, unity is Utopia.

3.0 ADJOURNMENT 5:15 PM

**HPLD Board Secretary/Treasurer
Bob Grand**

**Recording Secretary
Gail Craig**